

**REPORT ON**  
**COMPUTER LITERACY PROGRAMME**  
**21-12-2020 TO 07-01-2-21**  
**(FOR THE FIRST SEMESTER HONOURS STUDENTS)**

A Computer Literacy Programme has been organised by the IQAC, B. N. College, Dhubri for the 1<sup>st</sup> Semester (Honours) students during the session 2020-2021 to enable them the basics of computing. This is a six-day programme (1 hour in each day) that started on 21/12/2020 and ended on 07/01/2021. The programme starts with a brief speech from Dr. Dhruva Chakraborty, Principal, B. N. College, Dhubri highlighting the importance of computer literacy in the teaching and learning process. Dr. Susmita Sen Gupta, Co-ordinator, IQAC of the College also speak a few words in the occasion. The faculty members of the Department of Computer Science, BCA and B.VoC (IT) of the college developed a syllabus (attached below) for the programme and accordingly they did the classes. A total number of 466 students (312 from Arts and 154 from Science stream) participated in the programme.

Gautam Chandra Roy  
In-Charge  
Students Support and Progression  
(Criteria V, NAAC)

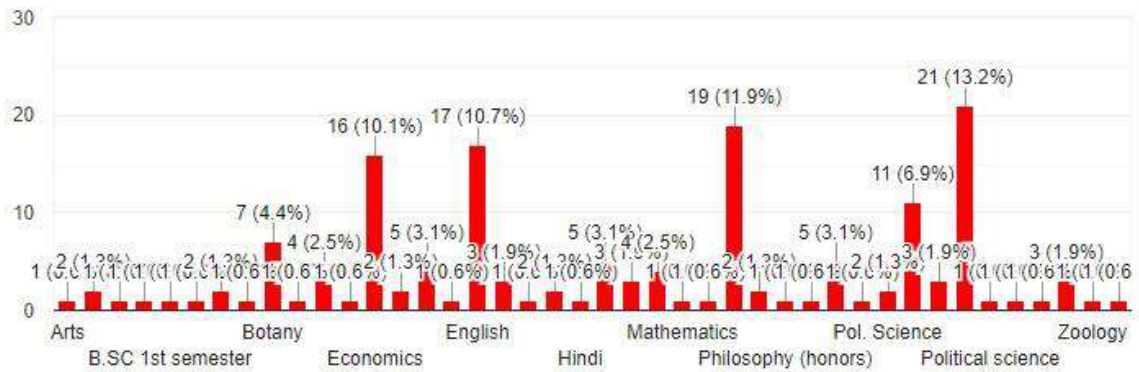
## Photographs of the Inaugural Computer Literacy Programme



An online feedback on the Computer Literacy Programme has been collected from the students. A total number of 159 students have given their feedback. An analysis of the feedback in bar diagram is presented below.

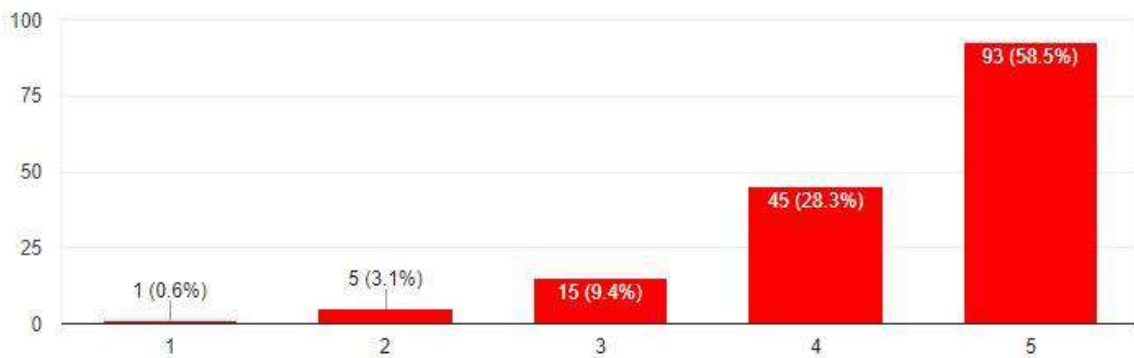
### Department

159 responses



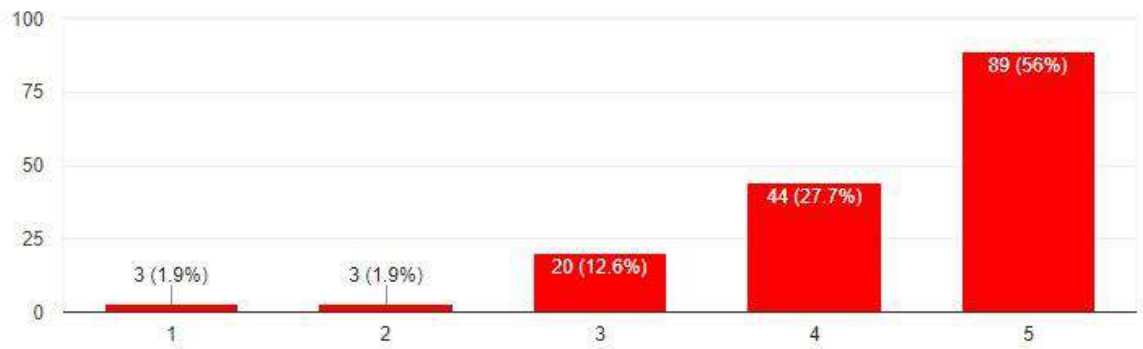
### How satisfied were you with the programme

159 responses



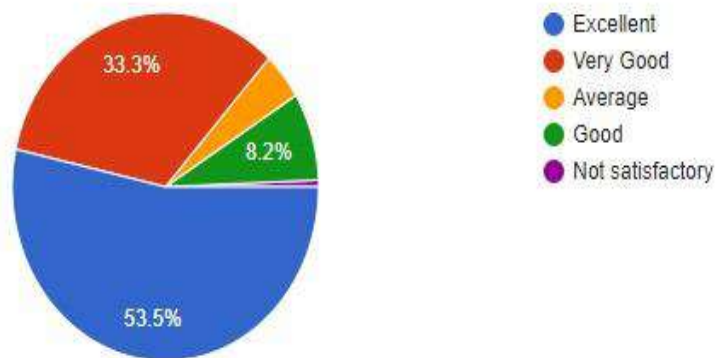
### How satisfied were you with the content?

159 responses



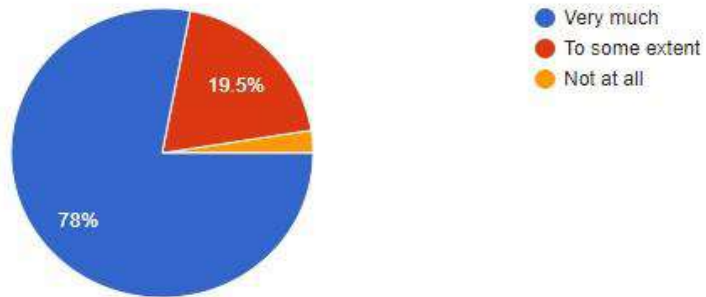
### Overall rating of the teachers

159 responses



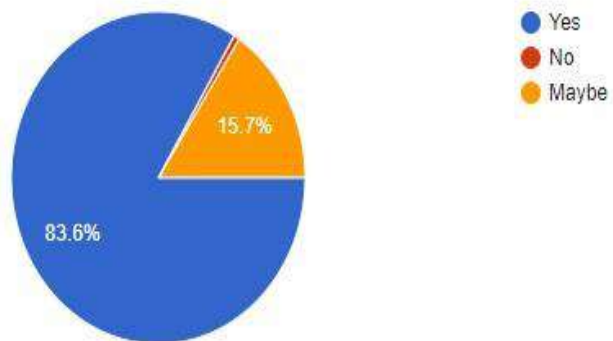
### The usefulness of the programme?

159 responses



### Whether you want this type of programme in future?

159 responses


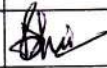

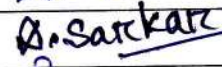



**Notice**

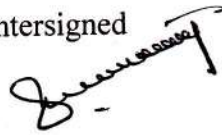
**16/12/2020**

This is to inform to all the Head of the Departments of the College that, a Computer Literacy Programme has been undertaken by the IQAC, B. N. College, Dhubri for the 1<sup>st</sup> Semester (Honours) students to enable them to learn the basics of Computing. In this respect, I request you all to kindly inform the students and adjust their classes as per the routine attached herewith.

Further, the following teachers are hereby requested to take the classes as per the routine attached herewith.

SI No.	Name of the Teachers	Signature
1	Mr. Sahajahan Ali, Assistant Professor, BCA	
2	Ms. Begum Mehtaj Shirin, Assistant Professor, BCA	
3	Mr. Prasenjit Nath, Assistant Professor, B.VoC. (IT)	
4	Ms. Dharitri Sarkar, Assistant Professor, B.VoC. (IT)	
5	Mr. Mofazzur Rahman, Assistant Professor, Computer Science	

Countersigned



Principal

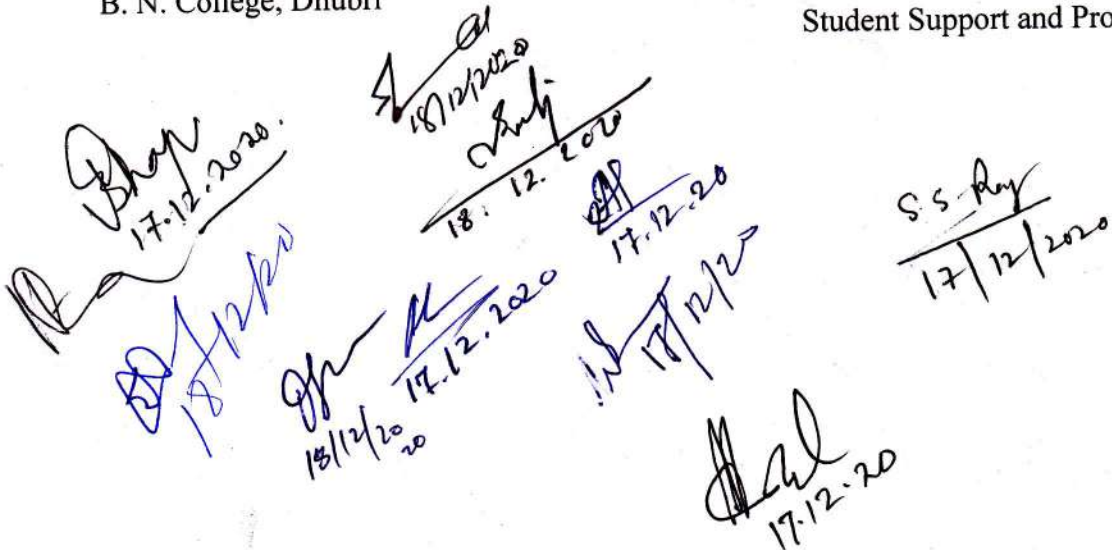
B. N. College, Dhubri



Dr. Gautam Chandra Roy

In-Charge (Criteria - V, NAAC)

Student Support and Progression

  
17-12-2020  
18/12/2020  
18.12.2020  
17.12.2020  
17.12.2020  
17.12.2020  
17.12.2020  
17.12.2020  
17.12.2020  
17.12.2020

**Class Routine**  
**Computer Literacy Programme**  
**(For the 1<sup>st</sup> Sem. Honours Students)**

**Stream: Arts**

Sl. No	Date and Day	Time	Venue
1	21/12/2020 (Monday)	10 am – 11 am	Digital Class Room (Political Science, History, Philosophy, Sanskrit)
		10 am – 11 am	Room No. 24(B) (Assamese, English, Hindi, Arabic, Education), Bengali
2	28/12/2020 (Monday)	10 am – 11 am	Digital Class Room (Political Science, History, Philosophy, Sanskrit)
			Room No. 24(B) (Assamese, English, Hindi, Arabic, Education), Bengali
3	4/01/2021 (Monday)	10 am – 11 am	Digital Class Room (Political Science, History, Philosophy, Sanskrit)
			Room No. 24(B) (Assamese, English, Hindi, Arabic, Education), Bengali

**Stream: Science & Arts**

Sl. No	Date and Day	Time	Venue
1	24/12/2020 (Thursday)	10 am – 11 am	Digital Class Room (Physics, Chemistry, Statistics, Economics)
			Room No. 24(B) (Botany, Zoology, Mathematics)
2	31/12/2020 (Thursday)	10 am – 11 am	Digital Class Room (Physics, Chemistry, Statistics, Economics)
			Room No. 24(B) (Botany, Zoology, Mathematics)
3	7/01/2021 (Thursday)	10 am – 11 am	Digital Class Room (Physics, Chemistry, Statistics, Economics)
			Room No. 24(B) (Botany, Zoology, Mathematics)

Countersigned

Principal

B. N. College, Dhubri

Dr. Gautam Chandra Roy

In-Charge (Criteria - V, NAAC)

Student Support and Progression

**Syllabus**  
**Computer Literacy Programme**  
**(For 1<sup>st</sup> semester (Honours) Students)**

**Unit I: ICT Application** (2 lectures)

Introduction to ICT, features and uses, the effects of using ICT, the ways in which ICT is used.

**Unit II: Internet** (4 lectures)

Introduction to Internet, Basic Internet components, web page, home page, web site, review of B.N. College web portal, browsers, Internet application including handling of Google classroom.

**Unit III: Electronic mail** (4 lectures)

Handling of e-mail creating new mail account, login, sending and receiving mails, send mail with attachment.

Prepared by



Department of BCA  
B. N. College, Dhubri



Department of Computer Science  
B. N. College, Dhubri



Department of B.Voc (IT)  
B. N. College, Dhubri