Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**B.N. COLLEGE, DHUBRI**
Name of the head of the Institution	**Dr. Dhruba Chakraborty**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03662230573**
Mobile no.	**9435128800**
Registered Email	**bncollege46@gmail.com**
Alternate Email	**chakraborttydhruba@gmail.com**
Address	**Ward no-15, College Road, P.O. Bidyapara Dhubri, Dist- Dhubri Assam**
City/Town	**Dhubri**
State/UT	**Assam**
Pincode	**783324**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Susmita Sen Gupta**
Phone no/Alternate Phone no.	**03662230573**
Mobile no.	**9435561231**
Registered Email	**bnciqac46@gmail.com**
Alternate Email	**susmita2101@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.bncollege.co.in/pdf/AQAR/aqar-2018-2019/AQAR-2018-19-Resubmitted.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.bncollege.co.in/pdf/calender/Academic-Calender-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.82**	**2011**	**27-Mar-2011**	**26-Mar-2017**
3	**B+**	**2.62**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Mar-2002**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Meeting of IQAC	04-Mar-2020 1	13
Meeting of IQAC	13-Feb-2020 1	19
Meeting of IQAC	12-Feb-2020 1	21
Meeting of IQAC	24-Jan-2020 1	15
Meeting of IQAC	14-Dec-2019 1	34
Meeting of IQAC	18-Nov-2019 1	52
Meeting of IQAC	11-Nov-2019 1	46
Meeting of IQAC	25-Oct-2019 1	71
Meeting of IQAC	30-Sep-2020 1	14
Meeting of IQAC	29-Aug-2019 1	12
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.N. College, Dhubri	Infrastructure Grants to Colleges (RUSA2.0)	RUSA	2019 00	20000000
B.N. College, Dhubri	Install Power Plan	Ministry of Renewable Energy, GOI	2019 00	3362040
B.N. College, Dhubri	Construction of Indoor Stadium	Ministry of Sports and Youth Welfare, Govt. of Assam	2019 00	12855400
B N College, Dhubri	Adoption of 5 villages under Unnat Bharat Abhiyyan	MoE, GOI	2020 00	50000
B N College, Dhubri	Procurement of Lab equipments	Govt of Assam	2020 00	240000
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9. Whether composition of IQAC as per latest | Yes

NAAC guidelines:	
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**14**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC has initiated to conduct Awareness programme against Covid 19 pandemic in the college campus (January 2020) and during lockdown by preparing and distributing hand sanitiser to the society in and around Dhubri town.

The IQAC has initiated to establish MoU with Gos and NGOs, namely, National Remote Sensing Centre (NRSC), Indian Space Research Organisation (ISRO), GOI; Optismista Learning Hub LLP, Guwahati; Skillfinity, Guwahati; Assam Sahittya Sabha, etc. to undertake various collaborative activities

The IQAC has prepared the Code of Ethics for all the stake holders, namely, students, teachers, non-teaching staff and Principal of the college and organised awareness programme among faculty members, non-teaching staff as well as students.

The IQAC published the annual IQAC News-letter, 'QUEST' and 'SPECTRUM' – a compilation of the research papers of the faculty members published in different journals and edited books during the last year of the college

The IQAC has taken initiative to appoint a lady medical officer specially for the girl students of the colleg

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Starting of few more Enrichment courses	24 Add on courses have been started
Formation of Class Representative from each semester of each department to	Formed

strengthen the teaching-learning process	
The continuation of the Diagnostic test for the next academic session and maintenance of student progression through a Track Sheet along with the remedial measures to be taken against each student	Done
Organising Hands on training programme for the science students	Organised 10 Hands on training programme for science students
Organising popular talk/scientific lecture/motivational talk for the students	Organised 8 invited talk for the students
Courses filing by the departments to be started	Not yet started
Release of compilation of published papers of faculty members (January 2019 - December 2019)	Done
Organising few national seminar/workshop	The Workshop on Revised Assessment and Accreditation Framework of NAAC, sponsored by NAAC could not be organised due to pandemic. Permission has been sought from NAAC office for rescheduling
Extension work in neighbouring schools and villages	Done (30 nos)
Procurement of more laboratory instruments	Procured
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body, B.N. College, Dhubri	23-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	17-Feb-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	B N College (Estd. 1946) is using B N C Integrated Management System (BNCIMS) since 20182019 academic session. BNCIMS has two major divisions for easy handling. b) Academic and a) Establishment Academic division of the system has Pre admission module under which all preadmission processes of the college take place, namely, online issue of application and prospectus, received of online application form and publication of merit list. College automation module under the same division contains students' database. The Learning Management System (LMS) portal is one of the important initiatives of the college having individual teachers' IDs and registration of students of respective classes. The LMS module is operated for uploading of study materials (documents, video etc), assigning home work/project and organising examinations. Under this division, the management of central library is carried out through SOUL (version 2.0) where, the data entry of books and journals, entry and exit database of visitors (through member OPAC), searching of books and journals for its availability/shelf position and resource transaction of the central library are managed. Apart from this, students' enrolment in the affiliated university for concerning programmes and the examination related data namely, endsemester examination form fill up, admit card generation, uploading of sessional marks, practical marks, etc are managed via the Management Information System of affiliated University, Gauhati University. Under the Establishment division, the account and finance module is live and operating. This module manages all the financial transaction including income tax of the employees of the college. This module also manage cashbook, ledger entry, receipt and payment of bills. The Establishment division also contain the staff attendance module where the database of the attendance of all the employees are recorded. There is also a Teaching staff Profile module managing the updated profiles of the teachers of the college. The Alumni management is

carried out through the Alumni portal where the alumnus can register themselves and become connected with their alma matter. The feedback/suggestions of alumni are also collected through this module.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of academic session, the daily class routine is prepared and the unitization of the syllabus among the faculty members is done by each departments. The faculty members prepare their Teaching Plan and Lesson Plan and maintain their Class Diary on daily basis. The faculty members also submit their Monthly Progress Report on the first week of every month. Some of the classes are delivered using ICT and softcopies of the study materials are uploaded in the LMS portal of the college which are available to the students. The faculty members organise seminar, quiz, group discussion, dramatization etc. among the students to improve their knowledge over the topic which further help to develop their confidence and communication skill. The students are also allotted the Home assignment and submit the same to the respective teachers for evaluation and suggestions. The Diagnostic test has been conducted among the students to identify the slow learners, average learners and advanced learners in a class. Further, the advanced learners are encouraged to discuss about their subjects among their peers, so that the slow and average learners can enable themselves to cope with the classes. In addition to that, the advanced learners are encouraged to study reference books, journals and other study materials to know the advancement of knowledge in the respective areas. Moreover, extra/remedial classes are conducted for the slow learners to find out their lacking areas and try to fill the knowledge gap as well as cushion classes are often organised for the advanced learners. The advanced learners are also encouraged to join course under SWAYAM platform. The faculty members of the departments having practical classes demonstrate and guide the students to do the practical classes using various tools, equipment, etc. The faculty members also guide the students in their field visits and preparation of the report related to their subjects. The students having dissertation as a part of their curriculum are assigned with a research topic under the supervision of the faculty members. The students are imparted with the basic knowledge of research methodology and the respective supervisors are entrusted to guide the students to write the dissertation. The IQAC of the college is entrusted to conduct the internal Academic Audit in each semester to monitor the progress of the completion of the syllabus by the faculty members and submit a detail report to the Principal for further action. The IQAC is also entrusted to organise the external Academic audit by external committee once in three years to monitor the academic progress of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basic Statistics	Nil	01/08/2019	32	Nil	Skill development

Application in Statistics in Allied Subjects	Nil	01/08/2019	32	Nil	Skill development
Guidance and Counselling	Nil	01/08/2019	33	Nil	Skill development
Nanoscience and Nanomaterials	Nil	01/08/2019	32	Focus on employability	Skill development
Hands on Training of preparation of common household materials	Nil	01/08/2019	32	Focus on employability	Skill development
Food adulterants in common food stuff and food safety	Nil	08/02/2020	32	Focus on employability	Skill development
Study of medicinal plants with special reference to Dhubri District	Nil	01/08/2019	32	Nil	Skill development
Use of Computer with Differential Equations	Nil	01/08/2019	40	Nil	Skill development
Bee Keeping and their Management	Nil	01/08/2019	32	Focus on employability	Skill development
Basic of Phython Programming	Nil	01/08/2019	35	Nil	Skill development
Life in Molecular Level	Nil	01/08/2019	30	Nil	Skill development
Cultural heritage of lower Assam	Nil	01/08/2019	33	Focus on employability	Skill development
Business Communication English	Nil	01/08/2019	30	Focus on employability	Skill development

Script Writing Skill of Play Skill of Dramatization	Nil	01/08/2019	30	Focus on employability	Skill development
Peace Conflict management	Nil	01/08/2019	32	Nil	Skill development
Anchoring in Sanskrit	Nil	01/08/2019	30	Focus on employability	Skill development
Nationalism as Reflected in the Vedic Literature	Nil	01/08/2019	30	Nil	Skill development
Moral Psychology	Nil	01/08/2019	32	Nil	Skill development
Rules of Bengali spelling	Nil	01/08/2019	30	Nil	Skill development
Video editing	Nil	01/08/2019	30	Focus on Entrepreneurship	Skill development
Budget preparation and Analysis	Nil	01/08/2019	32	Nil	Skill development
Hindi Lokkatha Mein Naitic Siksha	Nil	01/08/2019	30	Nil	Skill development
Foundation Course in Arabic	Nil	01/08/2019	32	Nil	Skill development
Advance Course on Functional Arabic	Nil	01/08/2019	31	Focus on employability	Skill development
Big Data	Nil	01/08/2019	30	Focus on employability	Skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	652	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Assamese	19
BA	Education	48
BA	History	12
BSc	Botany	127

[View File](#)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student online feedback system is introduced for academic session 2019-20. It aims at to ensure easy and transparent feedback collection process. The final semester students have been asked to submit feedback through online portal. The collected data are mainly ordinal in nature. Feedback form has been prepared considering two criteria – curriculum and teaching-learning aspect. Feedback on curriculum has following parameters – how much the curriculum caters need of the students, how far the curriculum and syllabus are well organized and learner centric, how much the curriculum is useful for your personality development, how far the curriculum added new knowledge, employability of the curriculum, how will you rate the subject offered by the College. The feedback on teaching-learning aspect has been collected on six parameters, like, how much of the syllabus was covered in the class, fairness of the internal evaluation by teacher, how far the sessional examination help the students in improving studies, teacher-student relationship in the college, etc. The students rate each parameter with unsatisfactory, satisfactory, good, very good and excellent respectively. On the basis of the collected data, a report has been prepared and submitted to the college authority. The principal has presented the report in the Governing Body meeting. The Governing Body

discusses the report in detail and takes the necessary steps. It has been observed that, while the college is performing well in some parameters, there are certain areas where there is scope of improvement. Under the parameter – curriculum/ course content, the institution has no scope to modify the course content which is prepared by the affiliating university. However, the institution has a good number of members in Committee for Course and Syllabus (CCS) of the university who can recommend necessary inputs regarding the syllabus. As per as the coverage of syllabus is concern, if any of the department/ teacher is unable to finish the assigned syllabus within the stipulated time, Principal discusses with the concern teacher/department and ask them to take necessary efforts so that the syllabus can be finished ahead of examination. Principal also guides the concern faculty member to maintain and follow the teaching plan submitted in the beginning of the session so that the syllabus can be covered in due time. Regarding the overall performance of the teacher, the principal encourages and motivates the teacher to perform their responsibilities wholeheartedly. In addition to that, IQAC organises various faculty development programmes in the college to enhance the teaching quality of the faculty members and keep them up to date. Feedback from the faculty pertaining to their satisfaction in modelling of a curriculum plays a pivotal role in establishing the importance of an educational institution in the society. IQAC collects structured feedback from teachers regarding curriculum design through Google form questionnaire. There are 7 questions in the feedback form. For the session 2018-19, total 66 feedback responses have been received and the analysis of feedback of each question. The feedback analysis report is placed before GB B N College for action taking as per report.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Chemistry	12	4	4
MA	Assamese	25	65	25
BVoc	IT	20	4	4
BCA	Nill	30	7	7
BSc	Nill	450	502	406
BA	Nill	500	564	460
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2239	74	66	Nill	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
66	56	14	14	1	5

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The IQAC of the college has been continuing the process of mentoring the students in a regular basis. A group of not more than 20 students are being mentored by a faculty of a department. The mentor establishes amicable and trustworthy relationship with the mentees so that the mentees feel free and secure while discussing any issues of their concern with the mentor. The mentor collects the profile and academic information of the mentees and prepares a database. Apart from that, the mentor identifies slow, average and advanced learners among the mentees in his/her group with the help of the data of diagnostic and midterm test organized by the departments. The mentor deals with the various issues of the mentees and tries to resolve them in his/her own capacity. However, if necessary, the mentor consults with other faculty members of department, career counselling and placement cell, library staff etc. and take the necessary measures. In addition, the mentor guides the mentees for preparing resume and other writing skills necessary for day to day life. The mentor meets the mentee at regular intervals. Since the mentor is expected to guide and help the students for their all round development, the mentor tries to enhance their cognitive ability, develop insights, and decision making capacity. Moreover, the mentor guides the mentees to improve their communication and leadership skills. Apart from that, the mentees learn how to set their future goals including their career options. Moreover, In this cut-throat competitive world, it is very much important to live in harmony and maintain peace and tranquillity in the society. Therefore, the mentor motivates the mentees to develop the feeling of responsibleness for the society nation and this planet.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2313	66	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	66	4	6	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nill	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BVoc	Nill	6th semester	21/10/2020	Nill

BCA	Nil	6th semester	02/11/2020	Nill
BSc	Nill	6th semester	21/10/2020	30/11/2020
BA	Nill	6th semester	21/10/2020	30/11/2020
BCom	Nill	6th semester	21/10/2020	30/11/2020
MA	Nill	4th semester	15/10/2020	24/12/2020
MSc	Nill	4th semester	07/10/2020	24/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows continuous internal evaluation system. As a part of it, the college conducts sessional examination, need based class test, and allots home assignments to the students at regular basis. Moreover, the college has introduced certain reformative measures like – Diagnostic test and Mid-term tests as a part of the Continuous Internal Evaluation system in the college from the academic session 2018-2019. The Diagnostic and Mid-term tests are conducted primarily by using OMR sheets in which students are given multiple choice questions. The diagnostic test is conducted for the first semester after one month of the regular classes attended by the students to assess their level of understanding. The Mid-term test is also conducted for rest of the students to monitor progress on their subjects. Apart from that, peer-teaching, dramatisation etc. have been introduced in the college in order to make the teaching-learning process more engaging. In peer-teaching method, a particular topic is given to one or two students which they initiate in the class followed by a discussion by the rest of the students. On the other hand, in dramatisation, student performs an act of a particular character of a drama or novel followed by a discussion which aims to disseminate the socio-cultural context of the particular character among the students. Moreover, subject specific Seminar, Quiz, Debate, Assignments etc. have been conducted among the students by all the departments as a part of continuous internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepared its own Academic calendar for each Academic session in accordance with the academic calendar of the affiliating university. The calendar incorporates the dates of following events: • Admission • Commencement of the classes • Teaching days • Freshmen Social • Diagnostic test and Mid-term test • Sessional examination • End semester examination • Declaration of results • Annual college week • Holidays with purposes • Summer vacation and winter vacation • Dates of celebration – namely – Independence Day, College Foundation Day, Republic Day, Saraswati Puja, celebration of Birthdays of great personalities, commemorative days, etc • Educational field trip • Students union election • Publication of college magazine • Seminar/Group Discussion among the students • Training programme for teaching and non-teaching staff However, if the affiliating university makes any changes in the programme, the college makes the necessary changes.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.bncollege.co.in/pdf/AQAR/3.PO-PSO-CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

			appeared in the final year examination	in final year examination	
NA	BA	Nil	277	254	91.70
NA	BSc	Nil	204	156	76.47
NA	BVoc	IT	13	13	100.00
NA	BCA	Nil	7	3	42.85
NA	MA	Assamese	20	18	90.00
NA	MSc	Chemistry	10	10	100.00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.bncollege.co.in/pdf/AQAR/2019-20/2.7.1SSR_on_curriculum_aspect_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	6.3	1.95
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on 'Patent as an IPR'	Research and Publication Cell in collaboration with IQAC, B.N. College	17/10/2019
Workshop on 'Intellectual Property, Society and Economy'	Department of Physics	05/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Biotecgnology	1	Nill
National	Economics	1	Nill
National	Statistics	1	Nill
International	Physics	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	4
English	1
Mathematics	1
Political science	9
Sanskrit	2
Botany	2
Zoology	4
Hindi	1
Philosophy	4

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Checklist for Phytod iversity of East Karbi Anglong Wildlife Sanctuary, Assam, Northeast	Puranjoy Mipun	Ambient Science	2019	0	Centre for Advanced Studies in Botany, North Eastern Hill Unive rsity, Shillong, Meghalaya,	Nill

India: Part I					793022 India	
Strobila nthes twangensis (Acanthace ae), a new species from the East Himalayas	Puranjoy Mipun	Kew Bulletin	2019	0	Centre for Advanced Studies in Botany, North Eastern Hill Unive rsity, Shillong, Meghalaya, 793022 India	Nill
Non-timber forest products and their contributi on to healthcare and livelihood security among the Karbi tribe in Northeast India	Puranjoy Mipun	Ecological Processes	2019	0	Centre for Advanced Studies in Botany, North Eastern Hill Unive rsity, Shillong, Meghalaya, 793022 India	1
Environm ental education and awareness among secondary level students in Assam	Nityananda Barman	Tathapi	2020	0	B N College, Dhubri	Nill
Surface and structural analyses of helium ion irradiated beryllium	Nilam Jyoti Dutta	Vacuum	2019	0	CPP-IPR, Sonapur, Assam, India	1
A Study of Towns, Trade and Taxation in Medieval Assam	Ebrahim Ali Mondal	Pal Arch's Journal of Archaeolog y of Egypt /Egyptolog y	2020	0	B N College, Dhubri	Nill

Title of the Paper	Name of Author	Title of journal	Year of publication	Number of citations	Institutional affiliation	Institutional affiliation
A Study of Textile Crafts production in Medieval Assam during 13th to 17th CE	Ebrahim Ali Mondal	Pal Arch's Journal of Archaeology of Egypt /Egyptology	2020	0	B N College, Dhubri	Nill
A Study of plankton diversity in Kumri Beel, Goalpara, Assam	Bhabesh Nath	International Journal of Life Sciences	2020	0	B. N. College, Dhubri	Nill
Determination of Fatty Acid Composition, Cholesterols, Triglyceride and Vitamin Contents of some Selected Fishes from Assam, India	Arjina Parbin Sarkar	Current Nutrition Food Science	2020	0	Research Scholar, Deptt. of Biotechnology, Bodoland University, Kokrajhar	Nill
India, The fastest Growing Economy-A Reality Check	A.M.M.M. Rahman	Tathapi	2020	0	NA	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi	19	93	45	22

nars/Workshops				
Presented papers	7	22	Nill	3
Resource persons	Nill	Nill	19	12

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Distribution of edibles, soap etc to the needy people of the community during pandemic	NSS Unit, B.N. College	1	3
Awareness programme on Voluntary Blood Donation	NSS Unit, B.N. College, Dhubri in association with the Humanity, Dhubri	1	10
Drill Practice	Bharat Scouts and Guides, B.N. College, Dhubri Unit	2	10
Swaccha Bharat Abhiyan in connection with 150th birth anniversary of Mahatma Gandhi	B N College NSS and BharatScout Guide Units	2	40
Awareness Campaign on Pandemic Covid 19 and Mask distribution at Debottarhasdah Pt V	B N College NCC Unit	1	30
Door to Door Visit and Awareness Programme on Novel Corona Virus at Ghosh Para, Dhubri	B N College NCC Unit	1	20
'Go Green Keep Clean Drive' at Debottarhasdah Pt III	B N College NCC Unit	1	35

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Popularisation of Assamese study	Department of Assamese, B N College	"Assamese Language and Asamar Jatiya Sangeet" at Pacchim Dharmasala M.E. Madrassa	3	10
Popularisation of Sanskrit language	Department of Sanskrit, B N College	"Jayatu Sanskritam" at Bidyapara Boys' Higher Secondary School	2	7
Popularisation of Science study	Department of Botany, Chemistry, Physics and Zoology, B N College	Demonstration, popular talk, booklet preparation and distribution (at four nos of rural High School)	5	40
Gender Issue	Department of Political Science, B N College	Legal Measures to Protect the Rights of Women In India	3	50
Gender Issue	Extension Cell, B.N. College	Survey on Women Literacy at Birshingh Pt I	2	12
Gender Issue	Department of Mathematics, B N College	Women Literacy in Mathematics	2	15
Swachh Bharat	Women Forum, B N College Department of Agriculture, GOI	Workshop on 'Pesticides health hazard on Human and Animal'	4	30
Popularisation of Bengali study	Department of Bengali, B N College	One day workshop on 'Bangla Banan' (Bengali	2	4

| Popularization the study of Arabic language | Department of Arabic, B N College | Career guidance in Arabic language | 2 | 8 |
| Importance of the Study of History | Department of History, B.N. College | Career guidance through the study of History | 3 | 25 |

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange for teaching	Department of Mathematics, B N College & Department of Mathematics, Bilasipara College	College Fund	2
Faculty exchange for teaching	Department of Bengali, B N College and Department of Bengali, Dhubri Girls' College	College Fund	2
Faculty exchange for teaching	Department of Education, B N College and Department of Education, Dhubri Girls' College	College fund	1
Faculty exchange for teaching	Department of Assamese, B N College and Department of Assamese, Dhubri Girls' College	College fund	1
Faculty exchange for teaching	Department of Hindi, B N College and Department of Hindi, Dhubri Girls' College	College fund	3
Faculty exchange for teaching	Department of Physics, B N College and Department of Physics, Bilashipara College	College fund	2
Faculty exchange for teaching	Department of Arabic, B N College and Department of	College fund	3

Faculty exchange for teaching	Department of Political Science, B N College and Department of Political Science, Bilasipara College	College fund	2
Faculty exchange for teaching	Department of Philosophy, B N College and Department of Philosophy, P B College, Gauripur	College fund	3
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 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Development of collabora tive activities in academic areas of mutual interest.	Letter of partnership / linkage on exchange of faculty/ student	PChilarai College, Golakganj	01/03/2020	Nill	00
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 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
M/S Optimista Learning Hub LLP, Guwahati	01/03/2020	Purpose: Imparting and implementing Soft Skills Mental Skills Training for the students and faculties Activity: Webinar on 'Practicing Emotional First Aid amidst Post COVID-19 Pandemic'	80
Skillfinity, Guwahati	24/04/2020	Purpose: To empower the	71

			students in Employment Generation and Employment Readiness, Strategic teachers' development in enhancing classroom delivery, Capacity building of support staff Activities: webinar on "Mindset crafting employment enhanceme	
Skillfinity, Guwahati	24/04/2020	Purpose: To empower the students in Employment Generation and Employment Readiness, Strategic teachers' development in enhancing classroom delivery, Capacity building of support staff Activity: Online Training programme for non-teaching support staf	15
Skillfinity, Guwahati	24/04/2020	Purpose: To empower the students in Employment Generation and Employment Readiness, Strategic teachers' development in enhancing classroom delivery, Capacity building of support staff Activity: FDP through Webinar on 'Classroom Delivery Enhancement	21
National Remote Sensing Centre (NRSC), Indian Space Research Organisation (ISRO), Department of Space, GoI	17/03/2020	Purpose: To expand LDS network with the active support from Bhola Nath College, Dhubri, Assam of installations of LDS system at B N College, Dhubri, Assam premises,	99

		collection of data, maintenance of the LDS system, dissemination of the data to NRSC	
NERIWALM, Tezpur	05/11/2020	Purpose: Training programme for teachers and students of the college in the field of Eco Restoration, Environment, Land and Water Management. Activities: Not yet undertaken	Nill
Aaranyak (A Scientific and Industrial Research Organisation)	07/11/2020	Purpose: To develop academic, research and educational cooperation Activities: Hands on training on 'Bird Watching'	48
Aaranyak (A Scientific and Industrial Research Organisation)	07/11/2020	Purpose: To develop academic, research and educational cooperation Activity: Webinar on 'Wildlife Conservation in Global and Local scenarios with a special emphasis on Rhinos'	92
Krishnaguru Adhyatmik Visvavidyalaya, Assam	15/11/2020	Purpose: To carry out teacher exchange programme, lecture programme, library resource sharing, workshop, seminar, webinar and other faculty improvement programme Acitivies: Not yet undertaken	Nill
Tool Room Training Centre Under Ministry of Micro, Small Medium Enterprises, Govt. of India	02/12/2020	Purpose: Imparting and implementing technical skills and training facilities for the students Activity:	Nill

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
77	73.25

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38860	4323488	301	109787	39161	4433275
Reference Books	11023	2505781	15	42793	11038	2548574
e-Books	6174618	11800	170809	5900	6345427	17700
Journals	24	46740	Nill	40360	24	87100
Digital Database	3	247569	1	13570	4	261139
CD & Video	126	Nill	Nill	Nill	126	Nill
e-Books	3724	Nill	Nill	Nill	3724	Nill
Others(specify)	14	605	Nill	740	14	1345

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	100	3	4	23	3	8	22	4	0
Added	25	2	1	2	0	0	0	100	0
Total	125	5	5	25	3	8	22	104	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4.5	3.92	25	19.94

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has well defined policies and procedures for maintaining physical, academic and other support facilities. • The maintenance and utilization of physical, academic and support facilities are continuously monitored by the Academic Council, Library committee, Hostel Management Committee, Planning Board and Sports and cultural committee and IQAC of the college. • The Academic Council which includes the Head of all departments along with Principal, Vice-Principal and the Coordinator of IQAC identifies the requirement of maintenance of areas individually which are addressed in the Academic Council Meetings and the same is passed for approval. • The Library committee monitors, identifies and maintains the library facilities and other resource for their optimum use. • The Hostel Management Committees monitor, identify and maintain the hostel facilities for its optimum use of it. • The Planning Board plans the renovation, augmentation of the general infrastructure and beautification of the campus. • The Sports and Cultural committee monitors,

identifies and maintains the connected facilities. • The IQAC monitors, identifies and supports the required physical and support facilities of the college. • Employees (Sweepers) are in place to maintain the cleanliness and hygiene in the college campus. In addition to that, NSS, Eco Club, NCC of the college occasionally undertake cleaning programmes in the campus. • The water supply (Plumbing) including the drinking water outputs (Drinking Water Purifier) are regularly monitored and maintained by hired services. • The maintenance of Electric works is done regularly by hired technician from local farm. • Quality Audit like energy audit, green audit are undertaken by the IQAC periodically and the recommendations are followed which results in the overall maintenance of the respective areas.

https://www.bncollege.co.in/pdf/AQAR/2019-20/4.4.2_Procedure-and-policies-for-Infrastructure.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students' Aid Fund	122	147310
Financial Support from Other Sources			
a) National	Minority Scholarship	402	1370215
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Entrepreneurship Development in Higher Education	02/08/2020	82	Skillfinity, Guwahati
Practising Emotional First aid amidst Post Covid 19 Pandemic	16/06/2020	48	M/S Optimista Learning Hub LLP
Mindset Crafting Employment Enhancement Technique	25/05/2020	56	Skillfinity, Guwahati
Soft Skill Career Enhancement Technique	11/02/2020	580	Skillfinity, Guwahati
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passedin the comp. exam	Number of studentsp placed

		examination	counseling activities		
2019	Guidance Career Counselling in Aviation and Hospitality and Allied sector	Nill	95	Nill	4
2019	Personality Development and Career Planning	Nill	141	Nill	Nill
2019	Guidance to Crack Civil Service Examination	280	Nill	Nill	Nill
2020	Interaction program on 'Your Dreams to Build Start-up'	Nill	162	Nill	Nill
2020	Interaction Programme on 'Entrepreneurship Development in Higher Education'	Nill	100	Nill	Nill
2020	Webinar on 'Entrepreneurship & Start-Ups'	Nill	197	Nill	Nill
2020	Webinar on 'Opportunities in Plastic sector & role of CIPET'	Nill	92	Nill	Nill
				[View File](#)	

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	NA	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	11	BSc	Physics	Tezpur University, Panchanan Barma University, Gauhati University, USTM, NERIST, Assam University	MSc
2019	3	BA	Philosophy	Gauhati University, Krishna Guru Adhyatmik Vi svavidyalaya	MA, LLB
2019	4	BA	Sanskrit	Gauhati University	MA
2019	6	BA	Arabic	Gauhati University	MA
2019	22	BA	Assamese	Gauhati University	MA, Bed, LLB, PGDCA
2019	1	BA	Hindi	Gauhati University	MA
2019	8	BA, BSc	Economics	Kolkata University, North Bengal University, Bodoland University, Cotton University, Assam University	MA/MSc, MBA, BEd
Nill	7	BA	History	Gauhati University, Assam University, Dibrugarh	MA, Bed, LLB, Yoga

| 2019 | 17 | BSc | Botany | Gauhati University, Cotton University, Gaurbanga University, Swami Vivekananda University, USTM, Royal Global University, Bodoland University | MSc |
| 2019 | 3 | BSc | Zoology | Tezpur University, University of Science Technology (USTM), Bodoland University | MSc |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-class Cricket tournaments for boys and girls	College	434
Drama competition on National Integration and Gender Issues	College	43
Relay Race competition for girls and boys	College	94
100, 200 and 400 mtr race competition for girls and boys	College	150
Online Dance Competition	College	12
Football Match between BNC XI vs Dhubri XI	College	30
Physical Training cum Football Camp	College	25

Freshers' Social Function	College	1543
Patriotic Dance Competition in connection with Independence Day celebration	College	214
Yoga competition	District	70
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The B N College Students' Union (BNCSU) which is a 12 member student council have been actively engaging on various academic and administrative activities of the institution since its inception. The council has defined objectives related to the welfare of the students. The council has its own constitution. The constitution of the BNCSU is amended from time to time to make it updated with the changing norms and laws. All the bonafide students of the college cast their votes to elect their representatives and the council performs their activities throughout the year on the basis of the constitution. The BNCSU is entrusted to organise the Annual college week every year. The BNCSU which is consisted of different portfolios are assigned to conduct various events like – indoor and outdoor games, music and drama, literary activities and social activities. The union body is also entrusted to organise the Freshers' social to welcome the newcomers. The newcomers are encouraged to actively involve in various activities of the college along with their studies as well. The student council also takes part in the youth festival orgnaised in the college from time to time. The annual college magazine – Prantajyoti, which contains articles, poems, short stories of the students and the faculty members is published under the Magazine secretary of BNCSU. The BNCSU actively participates in the celebration of the Independence Day, College foundation day, Republic day, Teachers' day, Gandhi Jayanti, and all other important days of national importance organised in the college. However, the activities organized by the student union are supervised by an Advisory Committee consisting of faculty members, which act as the in-charge of each of the portfolio. The Principal of the college acts as the President of the Union Body. Apart from that, some of the nominated student members of the college are also engaged with various committees and cells of the college like – IQAC, anti-ragging committee, anti-sexual harassment committee, grievances redress cell, construction committee, RUSA monitoring committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:
1063

5.4.3 – Alumni contribution during the year (in Rupees) :
100000

5.4.4 – Meetings/activities organized by Alumni Association :
03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college ensures involvement and contribution of all the stakeholders for its inclusive development and follows decentralization and participatory management system in this regard. Out of several practices that have been undertaken during the last year, the following two are mentioned here, 1. The Report of Students' Feedback 2018-2019 was discussed in the IQAC meeting held on 30/09/2019 and was resolved to place the same to Governing Body, B N College as per Resolution No 5. The same was placed in the meeting of Governing Body, B N College, held on 29/10/2019. The meeting discussed threadbare the students Feedback report 2018-19 and resolved that, (i) As some of the students express their grievances in applicability/ relevance of the course to the real life situation. So, all teachers be instructed to illustrate the context in great detail within the domain of the prescribed syllabus (ii) The Principal of the college be authorised to discuss with the teachers on whom dissatisfaction is shown by the students about the various issues, which have led to the dissatisfaction and take appropriate steps. 2. The Report of Energy audit of the college was discussed and approved in the IQAC meeting held on 29/08/2019 and was resolved to place the same to Governing Body, B N College as per Resolution No 4. The same was placed in the meeting of Governing Body, B N College, held on 29/10/2019. The Governing Body discussed the report of Energy Audit 2019 by the college and it is resolved that necessary steps be taken to reduce the energy consumption and increase the solar power supply.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated college under Gauhati University, college has limited scope to develop the curriculum. However, the college encourages teachers to participate in process of curriculum development by becoming members of Committee for Curriculum and Syllabus (CCS) of their respective departments in the affiliating university so that they can raise appropriate suggestions in developing the curriculum. Availing the duty leaves and travelling allowances are

		encouraged by the college for participating in CCS meetings. The college has the policy to implement add on/value based courses to enrich the existing curriculum.
Teaching and Learning		Being an affiliated college under Gauhati University, college has limited scope to develop the curriculum. However, the college encourages teachers to participate in process of curriculum development by becoming members of Committee for Curriculum and Syllabus (CCS) of their respective departments in the affiliating university so that they can raise appropriate suggestions in developing the curriculum. Availing the duty leaves and travelling allowances are encouraged by the college for participating in CCS meetings. The college has the policy to implement add on/value based courses to enrich the existing curriculum.
Examination and Evaluation		The college conducts sessional examinations as a part of the curriculum laid down by affiliating university. As a part of Continuous Internal Evaluation system, college organizes Diagnostic test for first semester students and Mid-term tests for rest of the classes with the help of OMR. Most of the faculty members arrange class test through LMS portal. The college conducts end semester examination as per schedule of the affiliating university. The college has been regularly chosen as Spot Evaluation Zone by Gauhati University and faculty member of the college take part in the evaluation process as directed by the affiliating university.
Research and Development		College nurtures a conducive environment to undertake research activities in the campus. A good number of research journals/books/inflibnet facility etc. are available in central library. The Research and Publication Cell and IQAC have constituted Departmental Research Committees to inculcate research culture among faculty members and students. The cell organizes faculty seminar once in every month where faculty members present their related research activities. During the session, Workshops on 'Patent as an IPR' and 'Intellectual Property, Society and Economy' was

	organised. online Competition on 'Lay-Out of Seminar Paper Writing' among the students was organised to inculcate paper writing skills among them
Library, ICT and Physical Infrastructure / Instrumentation	College constructs, renovates and repairs the existing infrastructures like – library, hostels, class rooms, laboratories, sports and gymnasium, lavatories etc. as per requirement. In the last academic session, 02 Class rooms with LCD facilities, 02 laboratory, 01 video conferencing centre were constructed. The laboratory equipments and consumables are procured and maintained regularly. The construction work of Indoor Stadium (grant received from Department of Sports and Youth Welfare, Government of Assam) is going on. A plan and estimate for 'Preservation of Heritage Building along with auditorium hall' has been submitted to the concerned department of Govt of Assam for funding.
Human Resource Management	College authority encourages the faculty members to pursue research works that help them to update in the frontier area of knowledge. The college organises various training programme, both for teaching as well as non-teaching staff to keep them well-versed in their respective fields. Apart from these, the teachers and non-teaching staff are allowed duty leave to attend orientation programme, refresher course, short term course, seminar, conference and workshops organised by UGC-HRDC and other institutions. The staff of the college avail the facilities, namely pension, PF, gratuity, GIS, Thrift and Credit Society, Medical Facilities, yoga and gymnasium facility, etc.
Industry Interaction / Collaboration	College has started to collaborate with different small and medium enterprises located in the nearby areas to encourage students and provide them opportunities to have some ideas about the industrial/manufacturing units.
Admission of Students	Admission committee is constituted to conduct and monitor admission process. The important dates related to admission along with other information are provided in college notice board/website and published in print and electronic media. Aspiring candidate has to apply online to seek

admission. After thorough scrutiny of application forms, merit list is prepared and published in the college notice board/website. The college arranges help-desk in the campus to guide the admission seekers. On spot admission to various courses is done strictly on merit basis following government rules. Admitted students are enrolled themselves in various enrichment courses offered by the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College has started its own LMS (B N College e-learning portal) for the benefit of students. To cope up with the then Covid 19 pandemic situation, the e learning portal was in operation to have a hindrance free teaching-learning process. To enhance the quality of teaching-learning process, Google Suite is planned to be procured. It is supposed to augment the teaching-learning process in a blended mode (offline and online). The college also planned to develop a software application for management of teaching staffs' profiles (individual profile, research credentials, class routine, leave availing status, etc) from the next academic session.
Administration	The college maintains biometric staff attendance database. The college website contains the profile of the faculty members and the link of college alumni portal. The tender notices are uploaded in the college website. Communications with various stakeholders, namely, Director of Higher Education, affiliating university, UGC, RUSA, MHRD, etc are made through e-mail. Various notifications related to day to day functioning of the college are regularly uploaded in the college website.
Finance and Accounts	All financial transactions of the college are cashless and all accounts are operated through tally-software. The salary billing, maintaining of cashbook and ledger, receipt and payment of bill are electronically accomplished.
Student Admission and Support	The student admission process is done

	online partially. The aspiring candidates fill up the form through online. The merit list is prepared and uploaded in the college website. The counselling and admission of the selected candidates are conducted in the campus as per the dates published in the website. All the students have the access to the college e-learning portal (LMS) through their unique IDs provided by the college.
Examination	The marks obtained by the students in the sessional and the practical examinations are uploaded online to the university website in every semester. Few faculty members used free 'Easyclass' application to periodically evaluate the students' understanding level of the subjects. Further, the B N College e-learning portal was also explored for periodic evaluation of the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	G. Roy	One week FDP on R Programming	Nil	1000
2019	A. Baten	One week FDP on R Programming	Nil	1000
2019	E. Hussain	One week FDP on R Programming	Nil	1000
2019	S. Shekh	One week FDP on R Programming	Nil	1000
2019	M. Ghosh Paul	One week FDP on R Programming	Nil	1000
2019	M. Rahman	One week FDP on R Programming	Nil	1000
2019	S. Dey	One week FDP on R Programming	Nil	1000
2019	P. Nath	One week FDP on R Programming	Nil	1000

2019	D. Sarkar	One week FDP on R Programming	Nil	1000
2019	N. J. Dutta	Workshop on Computer Programming in CBCS, GU	Nil	2320
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One week FDP on R P rogramming	Nill	25/11/2019	29/11/2019	20	Nill
2020	FDP through webinar on Classroom delivery E nhancement Technique	Nill	28/05/2020	30/05/2020	21	Nill
2020	Awareness programme on Use of online e resources	Nill	11/06/2020	11/06/2020	101	Nill
2020	Nill	Training programme on 'Assuring and Ensuring Quality Pe rformance : Persona Enhancemen t and Prof essional E tiquettes'	26/06/2020	27/06/2020	Nill	15
2019	Nill	Hands on Training on 'Lab Safety and First Aid' for laboratory technician	24/08/2019	24/08/2019	Nill	16

| 2019 | Lecture programme on 'Awareness, Adoption and promotion of the MOOC's Courses on SWAYAM' | Nill | 12/09/2019 | 12/09/2019 | 66 | Nill |
| Nill | Nill | Hands on training on Preparation of Common laboratory reagent for laboratory staff | 16/12/2019 | 16/12/2019 | Nill | 13 |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
OP Faculty in Universities/Colleges/Institutes of Higher Education	1	26/06/2020	24/07/2020	28
OP Faculty in Universities/Colleges/Institutes of Higher Education	5	01/09/2020	30/10/2020	28
RC in Life Sciences	1	17/08/2019	30/08/2019	14
RC in Chemistry	1	18/11/2019	01/12/2019	14
RC in Bengali	1	06/12/2019	19/12/2019	14
RC in womens studies (Inter-disciplinary)	1	02/01/2020	15/01/2020	14
RC in Political Science1	1	07/09/2020	20/09/2020	14
RC in Natural and Biosciences	1	24/11/2020	07/12/2020	14
RC in	1	16/12/2020	30/12/2020	14

| Oriental Studies | | | | |
| FDP on Essentials for Good Research | 1 | 27/05/2020 | 02/06/2020 | 7 |

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
B N College Thrift Credit Cooperative Society limited, Group Insurance, Free medical check up facility through Health Centre, various cognitive support	B N College Thrift Credit Cooperative Society limited, Group Insurance, Free medical check up facility through Health Centre	Students Aid fund, Free medical check up facility through Health Centre

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal financial audit is carried out by the local chartered accountant in every financial year. The external financial audit is performed by govt. auditor as per their schedule. From the financial year, 2019-20, the monthly checking of received and payment voucher by the CA has been started to make the process smooth.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

1314028

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC, B N College
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college organises Parent – Teacher meet periodically. The suggestions provided by the parents in the meeting held on 14/03/2020 like (i) coaching

classes for PG entrance in various universities (ii) More personality and soft skill development programme (iii) Counselling programme for the students were taken into consideration for implementation.

6.5.3 – Development programmes for support staff (at least three)

• Lecture Programme on 'Save your mind at any cost- the Art of living way' • Training programme on 'Assuring and Ensuring quality performance: Persona Enhancement and Professional Etiquettes' • Hands on training programmes for laboratory technicians on topics of 'Lab Safety First Aid, Preparation of Common Laboratory Reagents'

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(i) Introduction of 37 Add On (Enrichment) courses (ii) Enhancement of internet band width to 12 mbps (lease line) (iii) Assignment of class representative of each semester (iv) Establishment of MOU with GOs and NGOs (v) Establishment of students clubs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Mentoring	19/08/2019	19/08/2019	19/08/2019	57
2019	Awareness Programme on Awareness, Adoption, and Promotion of the MOOCs Courses on SWAYAM platform	12/09/2019	12/09/2019	12/09/2019	63
2019	State level workshop on "Choice Based Credit System in Undergraduate Courses"	07/09/2019	07/09/2019	Nill	94
2019	Interaction with Class Representatives	25/10/2019	25/10/2019	25/10/2019	70
2019	Invited Talk on 'J.	25/10/2019	25/10/2019	25/10/2019	72

	Krishnamurti's concept of Freedom'				
2019	Lecture programme on "Statistics and Its Uses in Allied Subjects and Choosing Right Statistical Test"	16/11/2019	16/11/2019	16/11/2019	125
2019	Workshop on How to Crack Civil Service and Other Competitive Examinations	31/10/2019	31/10/2019	31/10/2019	235
2019	Lecture programme on Best Practices in Higher Education	07/12/2019	07/12/2019	07/12/2019	55
2019	Lecture Programme on Save Your Mind at Any Cost: The Art of Living Way	16/12/2019	16/12/2019	16/12/2019	96
2020	Lecture Programme on How to Use Google Classes: A Practical Approach	03/03/2020	03/03/2020	03/03/2020	18

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Drama Competition on 'Gender Equality'	02/02/2020	02/02/2020	27	24

Inter Departmental debate competition on 'Economic Independence is the Only Condition for the Political Empowerment of Women'	25/02/2020	25/02/2020	42	36
Live webinar on 'Women and social Justice in India today'	12/06/2020	12/06/2020	69	178
Lecture programme on 'Issues of Sexual Harassment: A Legal Perspective'	30/12/2020	30/12/2020	40	47
Online Lecture Programme on 'Women's Equality: In Social and Political Perspective'	31/08/2020	31/08/2020	23	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College undertake Green Audit plantation programme, Energy Audit phase wise replacement of CFL and general bulb with LED bulb, observation of important commemorative days on environment and biodiversity concerns. Around 70 of power requirement of the College has been met by the renewable energy sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	19/03/2020	7	Preparation free distribution of Hand sanitizer during Covid 19 pandemic	To cater the scarcity of hand sanitizer, preparation of WHO protocol recommended sanitizer in B N College Chemistry lab and to provide the same to the community the frontline Covid 19 warrior	21
2020	1	1	19/03/2020	1	Awareness Drive on Corona Virus (Covid-19)	To aware the society about the Novel Corona virus, distribution of leaflets in local vernacular language among the pedestrians and general public on the need of using mask hand washing to avoid	30

| | | | | | | **Covid 19** | |
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Preparation of 'Handbook on Code of Conduct'	**03/06/2019**	**(i) Workshop on "Patent as an IPR" on 17/10/2019 (ii) Workshop on "Intellectual Property, Society and Economy on" 05/12/2019 "Code of Conduct Monitoring Committee" meeting was held on 08/03/2020. The committee resolved the following resolutions, Resolution 1: Few awareness programmes on Code of Conduct of students and staff to be organised. Resolution 2: The Code of conduct for students to be incorporated in the prospectus for the session 2020-21. Interaction Programme on 'Code of Ethics Conduct' for teaching non-teaching staff (18/07/2020) Interaction Programme with 1st Semester TDC Students on 'Code of Conduct of students' (28/09/20220 and 29/09/2020)**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Competition	**10/08/2019**	**11/08/2019**	**47**
Awareness programme on "Pesticide's Health Hazard on Human and Animal"	**21/11/2019**	**21/11/2019**	**54**
Intra college Speech Competition on the occasion of 150th Birth Anniversary of Mahatma Gandhi	**01/10/2019**	**01/10/2019**	**43**
"Drill Practice" on the occasion of Foundation Day of Bharat Scouts and	**07/11/2019**	**07/11/2019**	**114**

Guides			
Poster Making Competition on National Integration	02/02/2020	02/02/2020	34
Online Essay Competition on 'Our role in conservation of Biodiversity' on the occasion of International Day for Biological Diversity	22/05/2020	22/05/2020	40
Online Essay Competition on 'Freshwater Turtle of Northeast India and Their Conservation Status" on the occasion of 'World Turtle Day'	23/05/2020	23/05/2020	51
Online Quiz Competition on 'Common Wealth Day"	24/05/2020	24/05/2020	4
Online Poster competition on "Anti Tobacco Day"	31/05/2020	31/05/2020	36
Online Speech competition on 'Food Safety is a key to good health and sustainable development' on the occasion of "World Food Safety Day"	07/07/2020	07/12/2020	26

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(i) Establishment of 'Environment and Climate Cell' under the sponsorship of Assam Science Technology Environment Council, DST, Govt. of Assam (ii) Regular plantation and nurturing of saplings (iii) Supply of e-content to the students (iv) On line leave application (v) Restricted entry of automobiles ('No fossil fuel day' on every 2nd and 4th Saturday) (vi) Ban on single use plastic inside the college campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 Students' Club 1. Objective of the Practice Promoting co-curricular activities and enhance students' participation in the teaching-learning process. 2. Need Addressed and the Context Keep the students up-to-date along with the rapidly changing knowledge system. Ensure their all round development while adhering to the socio-cultural values in the growing

competitive world. 3. The Practice The students' club namely – Debate, Drama, Arts and Drawing, Literary, Electronic, Dance, Photography, Mathematics, Sports (Indoor/Outdoor), Music, Creative Writing Quiz has been initiated by the college during the academic session 2019-2020. The primary objective behind the formation of different clubs is to encourage and enhance students' participation in the co-curricular activities and the teaching-learning process. For the smooth functioning of the club, the college has developed policy. Accordingly, each students' club is headed by a faculty members of the college. In the beginning of the academic session, the students are asked to apply for membership in the clubs as per their interests. The number of students/members in each club varies from one club to another. Accordingly, the in-charge of club plan different activities/competition during the session. Moreover, some of the club like – Debate, Drama, etc. organize workshop by inviting resource persons to improve the performance of the students in the respective fields. Practice classes/interactive sessions are held as per the stipulated routine followed in the college. The club membership is free of cost and teachers offer voluntarily service. 4. Evidence of Success The students' clubs have been successfully run by the college since it was introduced during the academic session 2019-2020. It has attracted the newly admitted students and the number of enrolled students in various courses has increased considerably. The students enthusiastically participate the workshop, programme organized by the clubs. Apart from that, the activities of the clubs have also been appreciated by different stakeholders of the college and other institutions as well. 5. Resources The infrastructure available in the college is used for interactive session/practice classes. No course fee is collected from the students for the functioning and activities of the clubs. The faculty in-charges offer voluntary service. 6. The Institution Name: B.N. College, Dhubri Address: PO: Bidyapara, Dist: Dhubri, Assam, Pin: 783324 Tel: Fax: Email: bncollege46@gmail.com Website: https://bncollege.org.in/ Year of Accreditation: 2016 Grade awarded by NAAC: B Contact Person: Dr. Dhruba Chakrabortty, Principal Best Practice : 2 Energy Audit 1. Objective of the Practice Ensure energy conservation by optimum use and minimizing wastage in the college premises. 2. Need Addressed and the Context Energy conservation is a global priority/demand. Energy audit will ensure optimum use energy consumed in the college premises. Further, it will lay out the guidelines where wastage can be minimized. 3. The Practice Energy Audit is a process to measure how much energy has been used and identify the grey areas where wastage can be minimised. Energy audit consists of several steps which have been carried out depending on the type of the audit and the functions of the audited facility. It starts with a calculation of the past data (bills) for on energy consumption compiled from the Energy bills. For that purpose, the total no of electrical equipments and goods and their connected loads in the College premises including the Boys' and Girls' hostels are collected by visiting each rooms and its surroundings. Calculation has been made by collecting all the data including electricity bills for the said areas and arranged in tabular form. Finally, a comparative analysis was done to prepare the final report with some suggestions and recommendations to be implemented by the college. 4. Evidence of Success The energy audit results some tangible impact. After the audit, arrangement has been made to install additional solar power equipments/units in the college premises. Energy bill in certain blocks/buildings has been reduced significantly. Moreover, the college has undertaken to replace the normal/general electricity bulb with LED bulb and replace the old equipments wherever necessary. It needs to be worth mentioning here that, the college has been preparing to install additional solar energy units so that the objective of energy conservation can be materialized. 5. Resources Mr. R. K. Mollah, Assistant Professor, Department of Physics, B. N. College, Dhubri is the co-ordinator of the energy audit. The energy audit was conducted with the support and co-operation of few students of the Department of Physics. All the members

have offered voluntary service to carry out the audit. 6. The Institution Name: B.N. College, Dhubri Address: PO: Bidyapara, Dist: Dhubri, Assam, Pin: 783324 Tel: Fax: Email: bncollege46@gmail.com Website: https://bncollege.org.in/ Year of Accreditation: 2016 Grade awarded by NAAC: B Contact Person: Dr. DhrubaChakrabortty, Principal

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.bncollege.co.in/pdf/AQAR/2019-20/7.2Best_Practise.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dhubri is an aspirational district categorised by the National Institution for Transforming India (NITI) Aayog. The Aayog emphases on the 'quick and effective' transformation of the aspirational district through the 'broad contours of the programme of convergence, collaboration and competition driven by a mass movement'. The B.N. College as an institution of higher education plays a key role in the 'quick and effective' transformation of the district conforming to the broad objective of the NITI Aayog. With a Vision to impart quality higher education and to 'inspire, prepare and empower' the students the college has initiated different courses and programmes from time to time. Keeping the vision and mission of the college in mind, the college has started vocational course in Information Technology (IT) at undergraduate level under the Gauhati university. The college has also developed and introduced Add-On courses on different skill based subjects, namely – Entrepreneurship Development, Applied Statistics and SPSS, Economic Zoology, Computer Application, Mushroom Cultivation, Electronics, Communicative English and Creative Writing, Food Adulterants in Common Food Stuff and Food Safety, Bee Keeping and their Management are few of them. Besides, the college also offers courses on Folk and Performing art, Human Rights, Value Education to inculcate ethical values among the students. Moreover, the college has introduced different students' clubs related to Art, Debate, Music, Drama etc. to engage students in various activities. Apart from that, the college periodically conducts soft skill and career oriented programmes to make the students aware about the competitive job market and help them to cope up with this changing trends. The students are also encouraged to actively participate in various activities, like, group discussion/ seminar/ quiz/ debate etc. as a part of the college curriculum. In addition to that, the college has started Post Graduate (PG) courses in Assamese and Chemistry under Gauhati University which enables the students to complete their PG courses in the college itself. To widen up students' engagements, the college has started students exchange programme with neighbouring colleges of Dhubri and Kokrajhar district. Apart from that, MoU has already been signed with IIT, Guwahati and North Eastern Regional Institute of Water and Land Management (NERIWALM), Tezpur to facilitate advanced technological expertise among the students on various areas of research. The collaboration of the college with the Indian Skill Academy, Guwahati and Skillfinity, Guwahati which are best known for soft skill development enables the students to empower themselves with expertise on communication, creative writing and cognitive thinking, etc. The objective behind the introduction of the enrichment courses, other classroom activities, MoU and linkage programmes undertaken by the college are to help the students to develop advanced skills and inculcate human values. This will empower the students in earning their livelihood and simultaneously work for a harmonious and peaceful society.

Provide the weblink of the institution
https://www.bncollege.co.in/pdf/AQAR/2019-20/7.3.3Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Starting of more Enrichment courses. 2. Establishment of more MOU with GOs and NGOs. 3. The continuation of the Diagnostic test for the next academic session and maintenance of student progression through a Track Sheet along with the remedial measures to be taken against each student. 4. Organising Hands on training programme for the science students. 5. Organising popular talk/scientific lecture/motivational talk for the students. 6. Continuation of the compilation of published papers of faculty members (January 2021 - December 2021) 7. Extension work in neighbouring schools and villages. 8. Procurement of more laboratory consumables/equipments. 9. Procurement of more books, journals and e-resources. 10. Organising classes on ICT, soft skill development, training for competitive examination, research methodology etc. 11. Industrial/Institutional/Field visit by the students. 12. Organising few in-house programmes for faculty members and support staff. 13. Organising Women Safety audit (external), Library audit (external) of the college. 14. Organising activities on environmental consciousness. 15. Celebration of few important commemorative days for promotion of universal Values and