



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	B.N. COLLEGE, DHUBRI
Name of the head of the Institution	Dr. Dhruba Chakrabortty
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03662230573
Mobile no.	9435128800
Registered Email	bncollege46@gmail.com
Alternate Email	chakraborttydhruba@gmail.com
Address	Ward no-15 ,College Road, P.O. Bidyapara, Dist-Dhubri, Assam
City/Town	Dhubri
State/UT	Assam
Pincode	783324

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Susmita Sen Gupta			
Phone no/Alternate Phone no.		03662230573			
Mobile no.		9435561231			
Registered Email		bnciqac46@gmail.com			
Alternate Email		susmita2101@yahoo.co.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.bncollege.co.in/iqac.php			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.bncollege.co.in/pdf/calender/Academic-Calender-2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.82	2011	27-Mar-2011	26-Mar-2016
3	B+	2.62	2016	05-Apr-2016	04-Nov-2021
6. Date of Establishment of IQAC			01-Mar-2002		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Collection and analysis of students	04-May-2019 60	1573
Meeting of IQAC	01-Jun-2019 1	12
Meeting of IQAC	03-May-2019 1	18
Meeting of IQAC	27-Apr-2019 1	10
Meeting of IQAC	12-Feb-2019 1	10
Meeting of IQAC	21-Sep-2018 1	14
Meeting of IQAC	03-Aug-2018 1	9
Internal Energy Audit of the college	15-May-2019 60	11
External Academic Audit	14-Sep-2019 1	84
Internal Academic Administrative Audit	21-Feb-2019 11	108
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Susmita Sen Gupta	Project Related Grant (PRG), DST, GOI	Assam Science Technology & Environment Council	2018 1095	454390
B.N. College, Dhubri	Outreach Programme by college in rural schools	ASTEC, DST, Govt. of Assam	2018 90	145000
B.N. College, Dhubri	Strengthening of Life Science and Biotechnology Education and Training at undergraduate level under STAR COLLEGE	DBT	2019 1095	8200000
B.N. College, Dhubri	Educational tour	Govt. of Assam	2019 07	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
The IQAC has initiated to conduct Diagnostic test for the first semester students with the help of OMR sheet and continuously monitor the development of the students by conducting Midterm test in the successive years.	
The IQAC has organised soft skill development and career oriented programme for the students in order to build their confidence and enhance their employability in the competitive world.	
The IQAC has initiated to establish MoU with Electronics & ICT Academy IIT Guwahati, Indian Skill Academy, Guwahati, NERIWALM, Tezpur and linkage programme with four neighbouring degree colleges for faculty and student exchange programme.	
The IQAC has organised Faculty Development Programme on "Moodle: Open Source Learning Management System" in collaboration with the IIT Guwahati, workshop on "Regulation of the Undergraduate Choice Based Credit System" along with organising training programme on Goods and Service Tax (GST) and Income Tax, admission software for the non-teaching staff of the college.	
The IQAC has prepared the code of ethics which aims at to check malpractices and plagiarism in research works in the college. The IQAC has also published 'SPECTRUM' - a compilation of the research papers of the faculty members published in different journals and edited books during the last year, and the annual IQAC News-letter of the college.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	

Plan of Action	Achivements/Outcomes
Sports facilities to be further strengthened.	More Sports equipments have been procured
Some more Curriculum enrichment courses to be introduced.	One new course, namely Computer Application in Statistics has been introduced
Textbooks and Reference books on recent development be purchased and made available at the central library for the students and the teachers.	2315 numbers of Textbooks and 303 numbers of Reference books have been purchased
Compulsory use of ICT in teaching-learning.	Partially implemented
Academic Building to be renovated.	One lab, three classrooms and one departmental room have been renovated
New classrooms to be constructed.	Two classrooms are newly constructed
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body, B.N. College, Dhubri	29-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	22-Feb-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	B N College (Estd. 1946) is using B N C Integrated Management System (BNCIMS) since 20182019 academic session. BNCIMS has two major divisions for easy handling. b) Academic and a) Establishment Academic division of the system has Pre admission module under which all preadmission processes of the college take place, namely, online issue of application and prospectus, received of online application form and publication of merit list. College
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automation module under the same division contains students' database. Under this division, the management of central library is carried out through SOUL (version 2.0) where, the data entry of books and journals, entry and exit database of visitors (through member OPAC), searching of books and journals for its availability/shelf position and resource transaction of the central library are managed. Apart from this, students' enrolment in the affiliated university for concerning programmes and the examination related data namely, endsemester examination form fill up, admit card generation, uploading of sessional marks, practical marks, etc are managed via the Management Information System of affiliated University, Gauhati University. Under the Establishment division, the account and finance module is live and operating. This module manages salary, arrear, GIS, GPF/NPS, leave encashment, professional tax, income tax of the employees of the college. This module also manage cashbook, ledger entry, receipt and payment of bills. The Establishment division also contain the staff attendance module where the database of the attendance of all the employees are recorded. The Alumni management is carried out through the Alumni portal where the alumnus can register themselves and become connected with their alma matter.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of academic session, the daily class routine is prepared and the unitization of the syllabus among the faculty members is done by each departments. The faculty members prepare their Teaching Plan and maintain their Class Diary on daily basis. The faculty members also submit their Monthly Progress Report on the first week of every month. Some of the classes are delivered using ICT and softcopies of the study materials are supplied to the students. The faculty members organise seminar, group discussion among the students to improve their knowledge over the topic which further help to develop their confidence and communication skill. The students are also allotted the Home assignment and submit the same to the respective teachers for evaluation and suggestions. From this academic session, the Diagnostic test has been conducted among the students to identify the slow learners, average

learners and advanced learners in a class. Further, the advanced learners are encouraged to discuss about their subjects among their peers, so that the slow and average learners can enable themselves to cope with the classes. In addition to that, the advanced learners are encouraged to study reference books, journals and other study materials to know the advancement of knowledge in the respective areas. Moreover, extra/remedial classes are conducted for the slow learners to find out their lacking areas and try to fill the knowledge gap. The faculty members of the departments having practical classes demonstrate and guide the students to do the practical classes using various tools, equipment, etc. The faculty members also guide the students in their field visits and preparation of the report related to their subjects. The students having dissertation as a part of their curriculum are assigned with a research topic under the supervision of the faculty members. The students are imparted with the basic knowledge of research methodology and the respective supervisors are entrusted to guide the students to write the dissertation. The IQAC of the college is entrusted to conduct the internal Academic Audit in each semester to monitor the progress of the completion of the syllabus by the faculty members and submit a detail report to the Principal for further action. The IQAC is also entrusted to organise the external Academic audit by external committee once in three years to monitor the academic progress of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Physics	17/06/2019
BSc	Chemistry	17/06/2019
BSc	Botany	17/06/2019
BSc	Zoology	17/06/2019
BSc	Mathematics	17/06/2019
BSc	Statistics	17/06/2019
BSc	Biotechnology	17/06/2019
BSc	Computer science	17/06/2019
BA	Arabic	19/06/2019
BA	Assamese	19/06/2019
BA	Bengali	19/06/2019
BA	English	19/06/2019
BA	Political Science	19/06/2019

BA	Sanskrit	19/06/2019
BA	Hindi	19/06/2019
BA	Economics	19/06/2019
BA	History	19/06/2019
BA	Education	19/06/2019
BA	Philosophy	19/06/2019
BVoc	Information Technology	21/06/2019
BCA	Computer Application	21/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Assamese	27
BA	History	9
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
At present, structured feedback is collected from the students in each academic session. The feedback form is prepared considering three parameters: course content, teachers, and overall evaluation. These three parameters are also classified into certain sub-parameters. The collected data are then analysed statistically. The frequency of the rating given by students on each sub-parameter under three parameters is calculated thereafter. These frequencies are then converted into percentage. The conclusion of analysis is drawn from the percentage calculated on the ratings made against each parameter. Finally, a report is prepared to submit to the principal. The principal presents the report in the meeting of the Governing Body. The Governing Body discusses the report in detail and takes the necessary steps. The faculties with good

feedback are appreciated and others with poor feedback are directed to review their action plan for the next academic session. Further, the Governing Body of the college interacts with the faculties and discusses the pros and cons of the feedback report. Under the parameter - Course Content, institution has no scope to modify the course content which is prepared by affiliating university. However, institution has a good number of members in Committee for Course and Syllabus (CCS) of the university who can recommend necessary inputs regarding the syllabus. As per as the coverage of syllabus is concerned, if any of the department/teacher is unable to finish the assigned syllabus within stipulated time, Principal discusses with the concern teacher/department and ask them to take necessary efforts so that the syllabus can be finished ahead of examination. The parameter on performance of the teacher, principal takes necessary steps to strengthen teacher-students relationship by mentoring the students and other mechanisms. Principal also guides the concern faculty member to maintain and follow the teaching plan submitted in the beginning of the session so that syllabus can be covered in due time. In addition to that, IQAC organises various faculty development programmes to enhance the teaching quality of faculty members and keep them up to date. The parameter on the evaluation of college infrastructure and other facilities, principal takes various measures to improve overall ambience. First, provision for safe drinking water facility has been uplifted by installing new units in the college premise. Second, number of lavatory facility has been increased. Third, library resources and service has been enhanced. Fourth, extra-curricular facilities like sports and gymnasium have been improved by procuring new items and equipments. A feedback from the faculty pertaining to their satisfaction in modelling of a curriculum plays a pivotal role in establishing the importance of an educational institution in the society. Here in B. N. College, Dhubri, IQAC has used to collect structured feedback from teachers regarding curriculum design through Google form questionnaire. There are 7 questions in the feedback form. For the session 2018-19, total 66 feedback responses have been received and the analysis of feedback of each question. The feedback analysis report is placed before GB B N College for action taking as per report.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	500	573	496
BSc	Nill	450	498	407
BCom	Nill	50	23	23
BCA	Nill	30	16	16
MA	Assamese	25	53	25
MSc	Chemistry	12	32	12

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2018	2363	35	85	Nil	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
85	28	14	14	1	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The IQAC of the college has initiated the process to mentor the students in a regular basis. In every department, the faculty members are assigned with to mentor a group of students. The mentor establishes amicable and trustworthy relationship with the mentees so that the mentees feel secure and can discuss any issues with the mentor. The mentor collects the profile and academic information of the mentees and prepares a database. Apart from that, the mentor identifies slow, average and advanced learners among the mentees in his/her group with the help of the data of diagnostic and midterm test organized by the departments. The mentor deals with the various issues of the mentees and tries to resolve them in his/her own capacity. However, if necessary, the mentor consults with other faculty members of department, career counselling cell, library staff etc. and take the necessary measures. The mentor meets the mentee at regular intervals to know about their academic and personal problems. Since the mentor is expected to guide and help the students for their all round development, the mentor tries to enhance their cognitive ability, develop insights and decision making power. Moreover, the mentor guides the mentees to improve their communication and leadership skills. Apart from that, the mentees learn how to set their future goals including their career options. Moreover, In this cutthroat competitive world, it is very much important to live in harmony and maintain peace and tranquillity in the society. Therefore, the mentor also helps the mentees to be empathetic towards their peers and the larger society.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2492	85	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	57	13	4	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Chandra Shekher Upadhyaya	Assistant Professor	Lieutenant (Associate NCC Officer)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Nill	6th	09/07/2019	31/08/2019
BCom	Nill	6th	21/05/2019	10/07/2019
BA	Nill	6th	21/05/2019	10/07/2019
BSc	Nill	6th	21/05/2019	10/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has its own continuous internal evaluation system. As a part of it, the college conducts sessional examinations, need based class tests, and allots home assignments to the students at regular basis. However, the college has introduced certain reformative measures like - Diagnostic test and Midterm tests as a part of the Continuous Internal Evaluation system in the college from the last academic session. The Diagnostic and Midterm tests are conducted by using OMR sheets in which students are given multiple choice questions. The test is conducted after one month of the regular classes attended by the students to diagnose their level of understanding. The Midterm test is also conducted for rest of the students to monitor their progress.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepared its own Academic calendar for each Academic session (June to July) in accordance with the academic calendar of the affiliating university. The calendar incorporates the dates of following events: • Admission • Commencement of the classes • Teaching days • Freshmen Social • Diagnostic test and Midterm test • Sessional examination • End semester examination • Declaration of results • Annual college week • Holidays with purposes • Summer vacation and winter vacation • Dates of celebration - namely - Independence Day, College Foundation Day, Republic Day, Saraswati Puja, celebration of Birthdays of great personalities, etc • Educational field trip • Students union election • Publication of college magazine • Seminar/Group Discussion among the students • Training programme for teaching and nonteaching staff However, if the affiliating university makes any changes in the programme, the college makes the necessary changes.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.bncollege.co.in/pdf/AQAR/3.PO-PSO-CO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	294	259	88
Nill	BSc	Nill	254	165	65

Nil	BCom	Nil	1	1	100
Nil	MA	Assamese	25	25	100
Nil	MSc	Chemistry	9	8	89
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.bncollege.co.in/pdf/AQAR/agar-2018-2019/Student-Satisfaction-Survey-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1435000	1133000
Any Other (Specify)	1095	ASTEC, DST, GOI	454390	309805
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on "Intellectual Property Rights"	Research and Publication Cell, B.N. College	13/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sanskrit	2	0
International	History	3	3
International	Zoology	1	6
International	Botany	2	5
International	BVoc (IT)	1	0
International	Chemistry	4	2
International	Biotechnology	1	1

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
Sanskrit	1
Arabic	1
Philosophy	1
Botany	1
Chemistry	1
Physics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Adsorption of monoazo dyes (Crocein Orange G and Procion Red MX5B) from water	S. Sen Gupta	Water, Air Soil Pollution	2018	25	2	Yes, B N College

using raw and acid treated montmorillonite K10: insight into kinetics, isotherm, and thermodynamic parameters						
Nanomaterials as versatile adsorbents for heavy metal ions in water: a review	S. Sen Gupta	Environmental Science and Pollution Research	2019	25	6	Yes, BN College
Removal of hazardous basic dyes from aqueous solution by adsorption onto kaolinite and acid treated kaolinite: kinetics, isotherm and mechanistic study	S. Sen Gupta	SN Applied Sciences	2019	25	1	Yes, BN College

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	9	6	Nill
Presented papers	9	14	2	Nill
Resource persons	Nill	2	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on "Revised National Tuberculosis Control Programme (RNTCP)"	NSS, B.N. College Unit District TB Centre, Dhubri	3	80
A four day programme on "District Level Youth Parliament Competition"	NSS, B.N. College Unit	5	100
Awareness programme on "Beti Bachao Beti Padoo"	NCC, B.N. College Unit	1	25
Celebration of "Surgical Strike Day"	NCC, B.N. College Unit	1	30
Swachh Bharat Abhiyan	NCC, B.N. College Unit Civil Hospital, Dhubri	2	50
A five day Special Camp in village Raipara	NSS, B.N. College Unit	1	35
A Study on Socio economic survey at Village Debattarhasdah, Part V, Block Gauripur, Dhubri	Bharat Scouts and Guides, BN College Unit Department of Economics, B.N. College	4	20
A survey on "Health Hygiene of women at village Debattarhasdah, Part V, Block Gauripur, Dhubri "	Women Forum, B N College, Dhubri	3	10
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
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Voter Awareness Campaign 2019 under GoI	District Administration, Dhubri	Debate competition on " Electoral Participation should be made mandatory to make democracy a successful in real sense" in connection with celebration "National Voters' Day 2019"	3	40
Voter Awareness Campaign 2019 under GoI	District Administration, Dhubri	District level inter institution quiz competition (election Quotient Quiz)	1	12
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange for teaching	Department of English	College Development Fund, B.N. College, Dhubri	02
Faculty exchange for teaching	Department of Physics	College Development Fund, B.N. College, Dhubri	02
Faculty exchange for teaching	Department of Chemistry	College Development Fund, B.N. College, Dhubri	02
Faculty exchange for teaching	Department of History	College Development Fund, B.N. College, Dhubri	03
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

Development of collaborative activities in academic areas of mutual interest.	Letter of partnership / linkage on exchange of faculty/ student	Science College, Kokrajhar	19/02/2019	04/12/2019	02
Development of collaborative activities in academic areas of mutual interest.	Letter of partnership / linkage on exchange of faculty/ student	P.B. College, Gauripur	19/02/2019	04/12/2019	01
Development of collaborative activities in academic areas of mutual interest.	Letter of partnership / linkage on exchange of faculty/ student	Bilasipara College	29/01/2019	04/12/2019	01
Development of collaborative activities in academic areas of mutual interest.	Letter of partnership / linkage on exchange of faculty/ student	Dhubri Girls' College	19/02/2019	04/12/2019	03
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
B N College Cricket Academy	02/06/2019	Purpose: Regular Cricket Coaching of students of B N College in subsidised rate Activities: 6 days a week regular cricket coaching	11
NERIWALM, Tezpur and B N College, Dhubri	01/01/2019	Purpose: Training programme for teachers and students of the	5

college in the field of Eco Restoration, Environment, Land and Water Management.
Activities: Hands on training for college students on analysis of environmental parameters - soil and water

E ICT Academy, IIT Guwahati	18/01/2019	Purpose: Collaboration in Academic training including development of courses and training modules, Research Development, Publication of Intellectual properties and participation in seminars and other academic discussions etc. Activities: One day F	33
IIT Bombay	02/07/2018	Purpose: Learning and uses of Free and Open Source Software (FOSS) and training the students on Basic Computer skill, Audio - Video Teaching tools, software and I.T. Activities: Installation and practicing of FOSS (related to Under Graduate syllabus	92
Natures' Beckon, An Environmental Activist Group of North East India	30/11/2018	Purpose: Collaboration of nature, bird watching training, nature photography and eco tourism. Activities: Bird watching training for students	56
Developing	11/10/2018	Purpose: Use of	101

Library Network (DELNET), JNU Campus, Nelson Mandela Road, Vasant Kunj, New Delhi		DELNET archives and services, union catalogues and other databases online including technical guidance as regards the above to the institutional member. Activities: Access of eresource by the visitors of central library.	
Indian Skill Academy, Assam	01/01/2019	Purpose: To train the students and assure of locally placing them through a comprehensive module of employment enhancement techniques. Activities: Programme on grooming, employment enhancement skill	252
Dhubri Zila Sahitya Sabha District Committee of Assam Sahitya Sabha, Dhubri, Assam	11/02/2019	Purpose: Collaborative academic activities. Activities: Celebration of Commemorative Day (Lecture programme on Life Literature of International Laurette Dr. Prafulla Dutta Goswami (19/03/2019)	110
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5085000	4978180

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Others	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36545	3657070	2315	666418	38860	4323488
Reference Books	10720	1939721	303	566060	11023	2505781
e-Books	3038809	5900	3135809	5900	6174618	11800
Journals	24	46740	Nil	Nil	24	46740
e-Journals	6065	Nil	181	Nil	6246	Nil
Digital Database	3	247569	Nil	Nil	3	247569
CD & Video	126	Nil	Nil	Nil	126	Nil
Others (specify)	14	605	Nil	Nil	14	605
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	98	2	2	2	2	2	22	2	0
Added	2	1	2	21	1	0	0	2	0
Total	100	3	4	23	3	2	22	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
300000	215205	1000000	980883

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has well defined policies and procedures of maintaining physical, academic and other support facilities. • The maintenance and utilization of physical, academic and support facilities are continuously monitored by the Academic Council, Library committee, Hostel Management Committee, Planning Board and Sports and cultural committee and IQAC of the college. • The Academic Council which includes the Head of all departments along with Principal, Vice Principal and the Coordinator of IQAC identifies the requirement of maintenance of areas individually which are addressed in the Academic Council Meetings and the same is passed for approval. • The Library committee monitors, identifies and maintains the library facilities and other resource for their optimum use. • The Hostel Management Committees monitor, identify and maintain the hostel facilities for its optimum use of it. • The Planning Board plans the renovation, augmentation of the general infrastructure and beautification of the campus. • The Sports and Cultural committee monitors, identifies and maintains the connected facilities. • The IQAC monitors, identifies and supports the required physical and support facilities of the college. • Employees (Sweepers) are in place to maintain the cleanliness and hygiene in the college campus. In addition to that, NSS, Eco Club, NCC of the college occasionally undertake cleaning programmes in the campus. • The general water supply (Plumbing) and drinking water outputs (Drinking Water Purifier) are regularly monitored and maintained by hired services. • The maintenance of Electric works is done regularly by hired technician from local farm.

<http://www.bncollege.co.in/pdf/AQAR/aqar-2018-2019/Procedure-and-policies-for-Infrastructure.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Student Aid Fund	60	108700
Financial Support from Other Sources			
a) National	Post matric scholarship	300	2301936
b)International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Women Entrepreneurship Development Progamme (Under DST - NIMAT project)	03/01/2019	24	B.N. College , Dhubri and Indian Institute of Entrepreneurship (IIE), Guwahati
Hands on training for college students for analysis of Environmental Parameters - soil and Water analysis	01/01/2019	4	NERIWALAM, Tezpur, Assam
Workshop on "Soft Skill and Career Enhancement Techniques"	11/02/2019	252	B.N. College , Dhubri and Indian Skill Academy, Guwahati
Seminar on "Career Opportunities in Government Sector and How to Crack Competitive Examination"	16/02/2019	534	BSC Academy, Guwahati
Workshop on "Build your Skill: Get Full Employment Assistances"	29/04/2019	38	North East Skill Centre, Guwahati
Participation in 3 day "North East Graduate Congress (NEGC)" at University of Science and Technology (Meghalaya)	14/02/2019	12	University of Science and Technology (Meghalaya)
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2019	Seminar on "Career Opportunities in Government Sector and How to Crack Competitive Examination"	534	Nil	Nil	Nil
2019	Workshop on "Soft Skill and Career Enhancement Techniques"	Nil	252	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	9	BA	ARABIC	Gauhati University, Cotton University, Darul Uloom UNIVERSITY,	MA, LLB
2018	15	BA	ASSAMESE	Gauhati University, Cotton University	MA, LLB
2018	12	BA	ECONOMICS	Gauhati University,	MA, PGDCA, MBA

				North Bengal University, Panchanan Brama University, Pune University, Punjab University, University of Science & Technology Meghalaya	
2018	16	BA	EDUCATION	University of Science & Technology Meghalaya, Gauhati University, Bodoland University, Raiganj University	MA, BEd
2018	9	BA	HISTORY	Gauhati University, Cotton University, Assam University, JMI, IGNOU, Bodoland University, Panchanan Brama University	MA, BEd
2018	5	BA	PHILOSOPHY	Gauhati University, Cotton University	MA
2018	11	BA	POLITICAL SCIENCE	University of Calcutta, University of Science & Technology Meghalaya, Panchanan Brama University, Savitri bai Phule university, Rabindra Bharati University	MA
2018	3	BA	SANSKRIT	Gauhati University,	MA

				Assam University	
2018	42	BA	ENGLISH	Gauhati University, University of Science & Technology Meghalaya, Bodoland University, Jadavpur University, Delhi University, Pune University, Rabindra Bharati University, Chandigarh University	MA, BEd, MBA, LLB
2018	17	BSc	BOTANY	Gauhati University, University of Science & Technology Meghalaya, Bodoland University	MSc, BEd
2018	11	BSc	CHEMISTRY	Gauhati University, University of Science & Technology Meghalaya	MSc
2018	3	BSc	COMPUTER SCIENCE	Gauhati University, Dibrugarh University, Panchanan Brama University	MSc, BEd
2018	12	BSc	MATHEMATICS	Gauhati University, University of Science & Technology Meghalaya, Bodoland University	MSc
2018	14	BSc	PHYSICS	Gauhati University, Bodoland University, Royal Global University	MSc, BEd, PGDCA

2018	19	BSc	ZOOLOGY	Gauhati University, Bodoland University, Cotton University, Royal Global University, University of Science & Technology Meghalaya	MSc, BEd
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Competition on patriotic songs and dance to celebrate Republic day	College	30
Street drama on Cancer Awareness in the month of February 2019	College	20
Intercollege Cricket tournament on 02/03/2019	College	45

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Bhol Nath College Students' Union (BNCSU) which is a 12 member student council have been actively engaging on various academic and administrative activities of the institution since its inception. The council has defined objectives related to the welfare of the students. The council has its own constitution. The constitution of the BNCSU is amended from time to time to make it updated with the changing norms and laws. All the bonafide students of the college cast their votes to elect their representatives and the council performs their activities throughout the year on the basis of the constitution. The BNCSU is entrusted to organise the Annual college week every year. The BNCSU which is consisted of different portfolios are assigned to conduct

various events like - indoor and outdoor games, music and drama, literary activities and social activities. The BNCSU is also entrusted to organise the Freshers' social to welcome the newcomers. The newcomers are encouraged to actively involve in various activities of the college along with their studies as well. The student council also takes part in the youth festival organised in the college from time to time. The annual college magazine - Prantajyoti, which contains articles, poems, short stories of the students and the faculty members is published under the Magazine secretary of BNCSU. The BNCSU actively participates in the celebration of the Independence day, College foundation day, Republic day, Teachers' day, Gandhi Jayanti, and all other important days of national importance organised in the college. However, the activities organized by the student union are supervised by an Advisory Committee consisting of faculty members, which act as the incharge of each of the portfolio. The Principal of the college acts as the President of the Union Body. Apart from that, some of the nominated student members of the college are also engaged with various committees and cells of the college like - IQAC, anti-ragging committee, grievances redress cell, construction committee, RUSA monitoring committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

380

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college ensures involvement and contribution of all the stakeholders for its inclusive development and follows decentralization and participatory management system in this regard. Out of several practices that have been undertaken during the last year, the following two are mentioned here, 1. The IQAC of the college has submitted a proposal to organise interdepartmental competition on the basis of some of the performance indicators of NAAC from the session 20182019. The same proposal was approved by the Governing Body, B.N. College, Dhubri (Resolution No. 5 of the meeting of the Governing Body, B.N. College, Dhubri held on 02/08/2018 at 11.00 am in B.N. College premises under the Presidentship of Dr. Mir Sahadat Ali, President, Governing Body, B.N. College, Dhubri). 2. As per the decision undertaken in the Department of Botany and Zoology, the IQAC of the college has recommended the proposal to construct academic block for the Department of Botany and Zoology of the College to RUSA for funding under the scheme of RUSAI to the Governing Body of the college. The apex body resolved the same. Furthermore, the proposal to procure Video Conferencing facility in the College as recommended by IQAC was also approved by the Governing Body vide Resolution No. 14 held on 02/08/2018 at 11.00 am in B.N. College premises under the Presidentship of Dr. Mir Sahadat Ali,

President, Governing Body, B.N. College, Dhubri).

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The college authority constitutes the Admission committee to conduct and monitor admission process. The important dates related to admission along with other information are provided in college notice board. The same information is also uploaded in the college website and published in print and electronic media. The aspiring candidate has to apply online to seek admission. After thorough scrutiny of the application forms, merit list is prepared and published in the college notice board and website. The college constructs helpdesk to guide the students seeking admission. Admission to various courses is done strictly on merit basis following government rules.</p>
Industry Interaction / Collaboration	<p>The college has started to collaborate with different small and medium enterprises located in the nearby areas to encourage students and provide them opportunities to have some ideas about the industrial/manufacturing units. The department of chemistry organised a oneday visit to a local private small scale Ayurvedic medicine manufacturing unit ? Rhino Research Products. The visit enables students to gather hand on experience on the collection and storage of raw materials, their processing, packaging and marketing, etc. The college has also undertaken some initiatives to collaborate with large scale industry like Indian Oil Corporation (IOCL), Bongaigaon, Assam.</p>
Human Resource Management	<p>The college authority encourages the faculty members to pursue research works that help them to update in the frontier area of knowledge. Along with a good number of research journals, various daily news papers, magazines and news bulletins are subscribed. The college organises various training programme, both for teaching as well as nonteaching staff to keep them</p>

wellversed in their respective fields. Apart from these, the teachers and nonteaching staff are allowed duty leave to attend orientation programme, refresher course, short term course, seminar, conference and workshops organised by UGCHRDC and other institutions.

Library, ICT and Physical Infrastructure / Instrumentation

The college constructs, renovates and repairs the existing infrastructures like - library, hostels, class rooms, laboratories, sports and gymnasium, lavatories etc. as per requirement. In the last academic session, 01 new classroom and 01 laboratory were constructed. Further, 03 classrooms have been converted to ICT enable classrooms. The collage established one language lab to learn English language through audiovisual materials. The laboratory equipments and consumables are procured and maintained regularly. The college has received grants from Department of Sports and Youth Welfare, Government of Assam for construction of indoor stadium which will further improve the infrastructure facility.

Research and Development

The college organizes workshops to aware faculty members about funding agencies like DST, DBT, ICSSR, ICHR etc. and to apply for research projects and also inform them about upcoming seminars/ conferences/ workshops etc. A good number of research journals, books, inflibnet facility etc. are available in the central library. The Research cell and the IQAC have constituted Departmental Research Committees to inculcate research culture among faculty members and students. Besides, the IQAC organizes seminar on 4th Saturday of every month in which the faculty members acted as the resource persons and present their related research activities.

Examination and Evaluation

The college conducts sessional examinations as a part of the curriculum laid down by affiliating university. From the current academic session, the IQAC introduced Diagnostic test for first semester students and Midterm test for rest of the students with the help of OMR as a part of Continuous Internal Evaluation system. The college conducts end semester examination as per schedule of the affiliating university. In addition to

that, the college has been regularly chosen as Spot Evaluation Zone by Gauhati University and faculty member of the college take part in the evaluation process as directed by the affiliating university.

Teaching and Learning

The process of admission of the students in UG and PG programme is totally transparent and is given wide publicity through advertisement in news paper and college website. Admission is done through online filling up of forms, totally on the basis of merit following government rules for reservation. As a result, students from diverse economic social background, geographical area get admitted. Keeping in mind the diversity of students, diagnostic test is done by each department to identify slow and fast learners. Remedial classes are carried out for slow learners while extra facilities are provided to the fast learners. Besides, mentoring of students is done by the departmental mentors. In teaching learning process, teachers of the college use various student centric learning methods like active learning, participatory learning etc. ICT based teaching is done by the teachers.

Curriculum Development

The college encourages teachers to participate in process of curriculum development of by becoming members of CCS of their respective departments in the affiliating university. Duty leave, travelling allowances are provided for participating in CCS meetings. Curriculum planning and implementation is done through teaching plan, monthly performance report, teachers' dairy and feedback from students. The implementation of curriculum delivery is monitored by IQAC through internal audit in each semester and through annual external audit. For curriculum enrichment, departments are conducting enrichment courses as per direction from the authority.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	No new initiatives have been undertaken in this case.
Administration	The tender notices are uploaded in the college website. Communications

	with various stakeholders, namely, Director of Higher Education, affiliating university, UGC, RUSA, MHRD, etc are made through email. Various notifications related to day to day functioning of the college are regularly uploaded in the college website and whatsapp groups.
Finance and Accounts	The total cashless financial transaction is done in the college and all the accounts are operated through tallysoftware.
Student Admission and Support	The student admission process is done online partially. The aspiring candidates fill up the form through online. The merit list is prepared and uploaded in the college website. The counselling and admission of the selected candidates are conducted in the campus as per the dates published in the website.
Examination	The marks obtained by the students in the sessional and the practical examinations are uploaded online to the university website in every semester.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Gautam Ch. Roy	NAAC Sponsored Workshop on "Revised Assessment and Accreditation (AA) Framework and Compilation of Self Study Report (SSR)" at Sonapur College, Assam	Nill	5800
2019	Dr. Susmita Sen Gupta	NAAC Sponsored Workshop on "Revised Assessment and Accreditation (AA) Framework and Compilation of Self Study Report (SSR)"	Nill	1800

		at Sonapur College, Assam		
2018	Dr. P. K. Mishra	Innovation Cell Lunching Programme' by MHRD, New Delhi	Nil	28983
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One week Faculty Development Program on 'MOODLE: Open Source Learning Management System'	Nil	23/03/2019	27/03/2019	40	Nil
2019	One day workshop on 'Regulation of the Undergraduate Choice Based Credit System (UGCCS)	One day workshop on 'Regulation of the Undergraduate Choice Based Credit System (UGCCS)	14/05/2019	14/05/2019	78	9
2019	Orientation programme on 'Admission Software'	Orientation programme on 'Admission Software'	03/05/2019	03/05/2019	13	14
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	29/01/2019	19/02/2019	21

Refresher Course	1	17/01/2019	06/02/2019	21
Orientation Programme	1	15/12/2018	11/01/2019	28
Orientation Programme	1	05/06/2018	02/07/2018	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	Nil	Nil	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
B N College Thrift Credit Cooperative Society limited, Group Insurance, Free medical check up facility through Health Centre	B N College Thrift Credit Cooperative Society limited, Group Insurance, Free medical check up facility through Health Centre	Students Aid fund, Free medical check up facility through Health Centre

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal financial audit is carried out by the local chartered accountant in every financial year. The external financial audit is performed by govt. auditor as per their schedule.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

1196901

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee constituting Prof. Santanu Baishya, Former Coordinator, IQAC, Cotton University and Prof. Utpal Sarma,	Yes	IQAC, B.N. College, Dhubri

		Coordinator, IQAC, Gauhati University		
Administrative	No	Nil	Yes	IQAC, B.N. College, Dhubri

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> • Training programme on GST IT • Training programme on Admission Software • Workshop on “Regulation of the Under Graduate Choice Based Credit System”.
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> • Enrichment courses • Establishment of language lab • Establishment of MOU with higher educational institutions and faculty/students linkage with neighbouring colleges
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Lecturer on Prevention of Plagiarism	06/09/2018	06/09/2018	06/09/2018	50
2019	Women Entrepreneurship Development programme (With IIE) for girl (science) students	03/01/2019	03/01/2019	31/01/2019	24
2019	Classes on Soft skill and career Enhancement Technique	11/02/2019	11/02/2019	15/02/2019	252
2019	Workshop on Intellectual Property Rights	13/03/2019	13/03/2019	13/03/2019	59
2019	Oneweek Faculty Development	23/03/2019	23/03/2019	27/03/2019	40

	Programme on Moodle: Open Source Learning Management System				
2019	Training programme for NonTeaching Staff on new regulations on GST and IT	26/03/2019	26/03/2019	26/03/2019	14
2019	Orientation programme on Admission Software	03/05/2019	03/05/2019	03/05/2019	27
2019	Workshop on Regulation of the Under graduate Choice based Credit System (UGCBCS)	14/05/2019	14/05/2019	14/05/2019	87
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Entrepreneurship Development Programme	03/01/2019	31/01/2019	24	Nil
Poster making competition on "Gender Discrimination"	08/03/2019	08/03/2019	19	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources Regular Plantation programme and observation of important commemorative days on Environment and Biodiversity concerns are carried out in the campus. In addition, pre-treatment of the laboratory waste water generated from department of chemistry and Bio-tech hub before releasing to the campus. Around 30 of

power requirement of the College has been met by the renewable energy sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	23/02/2019	01	Advantage: Socio-economic survey at Debattar Hasdaha Pt. IV	Improvement and Promotion of the ethnic Shola Cottage Industry in the village	24
2018	1	1	18/08/2018	120	Advantage: Enrichment course on local folk culture	Preservation and Practice of folk culture of the region	30
2018	1	1	13/08/2018	02	Disadvantage: Installation of Language lab	To improve the skill of communicative English of the enrolled students coming from vernacular medium institutions	61
2019	1	1	11/02/2019	05	Disadvantage: Classes on Soft skill development	To train the students with soft skills and techn	258

						iques of career enhancement including preparation of curriculum vitae, resume, appearing in Interview and Group Discussion etc.	
2019	1	1	23/02/2019	01	Disadvantage: Street Play on "Cancer Awareness" at Weekly Market of Village Debottar Hasdaha, Gauripur Block.	To aware the community about the causes, consequences and prevention of cancer.	24
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Consciousness programme on national Identity, National symbols national Integrity	01/09/2018	01/09/2018	78
Students presentation on "National Values and Human Values" in connection with National Youth Day (12th January, Birth Anniversary of Swami Vivekananda)	22/01/2019	22/01/2019	90
Art Competition in connection with Birth Anniversary of Netaji Subhash	23/01/2019	23/01/2019	15

Chandra Bose			
Patriotic song and dance competition on Republic Day	26/01/2019	26/01/2019	30
Debate competition on the topic "Urbanization is a threat to wetlands"	02/02/2019	02/02/2019	15
Popular talk on "Prevention, Detection and Treatment of Cancer" in connection with "World Cancer Day"	04/02/2019	04/02/2019	40
Poster making competition on gender discrimination in connection with Observation of International Women's Day.	08/03/2019	08/03/2019	49
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(i) Regular plantation and nurturing of saplings (ii) Supply of econtent to the students (iii) On line leave application (iv) Installation of Solar power project (30 kVA) (v) 'No fossil fuel day' on every 2nd and 4th Saturday

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 Enriching Learners through Curriculum Enrichment Courses 1. Objective of the Practice Promoting knowledge and skill to inculcate scientific temper and moral values among the students 2. Need Addressed and the Context Coping with the job oriented competitive world while adhering to the scientific and human values 3. The Practice This is a six month add on course offered by the college in Communicative English, Functional Hindi, creative writing in Assamese, Folk and Performing Art, Human Rights, Entrepreneurship Development, Applied Statistics SPSS, Value Education, Computer Application, Electronics, Mushroom Cultivation, Economic Zoology. The basic objective of the course is to enable the students to inculcate scientific temper, develop technological expertise, ameliorate writing and communication skill, and uphold moral values. The course is designed for the first semester students in which they are encouraged to join one course in addition to their normal syllabi. The number of enrolled students in each department varies from 30 to 60. The classes are held as per the stipulated routine followed in the college. The students are provided skill based training and they are engaged in filed activities by some departments. As per the curriculum, the students are asked to prepare home assignments followed by written examinations conducted by the respective departments. At the end of the course, the successful candidates are handed over their marksheets and course completion certificates. The course is offered free of cost and teachers offer voluntarily service. 4. Evidence of Success The

enrichment course has been successfully run by the college since it was introduced in 2017. The course has attracted the newly admitted students and the number of enrolled students in various courses has increased considerably. It needs to be mentioned here that, some students of the (Applied Statistics with SPSS) have been undertaken a project on a topic "the socioeconomic freedom status of women: a study from Dhubri district of Assam", based on the idea of freedom advocated by Amratya Sen. Moreover, a student have started his own mushroom cultivation unit with help of course on Mushroom Cultivation. Apart from that, the course has also been appreciated by different stakeholders of the college and other institutions as well.

5. Resources No course fee is collected from the students for the course and the faculty members offer voluntary service. The students are provided books, journals and other eresources at the college central library and departmental libraries. For skill based courses, hands on training, laboratories of the respective departments and other available facilities are provided.

6. The Institution Name: B.N. College, Dhubri Address: PO: Bidyapara, Dist: Dhubri, Assam, Pin: 783324 Tel: 03662230573 Fax: Email: bncollege46@gmail.com Website: <https://bncollege.co.in/> Year of Accreditation: 2016 Grade awarded by NAAC: B Contact Person: Dr. Dhruba Chakraborty, Principal

Best Practice: 2 Mentoring the Students

1. Objective of the Practice Motivate, support and guide the mentees in their academic pursuits along with facing challenges in life.

2. Need Addressed and the Context The contemporary world is highly competitive. In this cutthroat competitive world, making right decisions both in academic and nonacademic aspects of life is very difficult to take. The mentoring process is aimed at to address it by supporting and guiding the mentees to enable them to face the challenges.

3. The Practice The mentoring process is governed by a combined policy followed in every departments of the college. At first, the departments are asked to divide the mentees and form groups of not more than 20 mentees. The faculty members are issued appointment letters to act as mentor of their groups. The mentors always keep in touch with the mentees and sit with them after every fifteen days. The mentors discuss both academic and nonacademic issues and encourage the mentees to share their problems. The academic issues are taken care of within the college with consultation of the various stakeholders if needed. The nonacademic aspects which include both personal and family issues are specifically taken care of. In case of any specific issues related to the girl students, the lady faculty members are entrusted to act. Moreover, the departments having no lady faculty members are provided with support and guidance from other departments with permission from college authority. The mentors act as guide, friend and philosopher to the mentees. In the process the mentors come to know about difficulties faced by the mentees. The mentors maintain mentoring diary provided by the college and record all the activities of the process.

4. Evidence of Success The mentoring process has been successful ever since it was introduced in 2016. The continuous interactions between the mentor and mentees have resulted in the reduction of students dropout rates. Apart from that, the students facing economic hardship are provided with books the Central Library. The students who suffer from psychological problems are also benefited. It has also helps to strengthen the mentormentee relationship.

5. Resources The faculty members of the each department act as mentor. The faculty members from other departments also act as mentor in specific cases especially for the girls students. The available infrastructure facility of the college is used in the mentoring process.

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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dhubri is an aspirational district categorised by the National Institution for Transforming India (NITI) Aayog. The Aayog emphasises on the 'quick and effective' transformation of the aspirational district through the 'broad contours of the programme of convergence, collaboration and competition driven by a mass movement'. The B.N. College as an institution of higher education plays a key role in the 'quick and effective' transformation of the district conforming to the broad objective of the NITI Aayog. With a Vision to impart quality higher education and to 'inspire, prepare and empower' the students the college has initiated different courses and programmes from time to time. Keeping the vision and mission of the college in mind, the college has started vocational course in Information Technology (IT) at undergraduate level under the Gauhati university. The college has also developed and introduced certificate courses on different skill based subjects, like, Entrepreneurship development, Applied Statistics and SPSS, Economic Zoology, Computer Application, Mushroom Cultivation, Electronics, Communicative English and Creative Writing. Besides, the college also offers courses on Folk and Performing art, Human Rights, Value Education to inculcate ethical values among the students. Apart from that, the college periodically conducts soft skill and career oriented programmes to make the students aware about the competitive job market and help them to cope up with this changing trends. The students are also encouraged to actively participate in various activities, like, group discussion/ seminar/ quiz/ debate etc. as a part of the college curriculum. In addition to that, the college has started Post Graduate (PG) courses in Assamese and Chemistry under Gauhati University which enables the students to complete their PG courses in the college itself. To widen up students' engagements, the college has started students exchange programme with neighbouring colleges of Dhubri and Kokrajhar district. Apart from that, MoU has already been signed with IIT, Guwahati and North Eastern Regional Institute of Water and Land Management (NERIWALM), Tezpur to facilitate advanced technological expertise among the students on various areas of research. The collaboration of the college with the Indian Skill Academy, Guwahati, which is best known for its soft skill development enables the students to empower themselves with expertise on communication, creative writing and cognitive thinking, etc. The objective behind the introduction of the enrichment courses, other classroom activities, MoU and linkage programmes undertaken by the college are to help the students to develop advanced skills and inculcate human values. This will empower the students in earning their livelihood and simultaneously work for a harmonious and peaceful society.

Provide the weblink of the institution

<http://www.bncollege.co.in/pdf/AQAR/agar-2018-2019/Institutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- Starting of few more Enrichment courses.
- Formation of Class Representative from each semester of each department to strengthen the teachinglearning process.
- The continuation of the Diagnostic test for the next academic session and maintenance of student progression through a Track Sheet along with the remedial measures to be taken against each student.
- Organising Hands on training programme for the science students.
- Organising popular talk/scientific lecture/motivational talk for the students.
- Courses filing by the departments to be started.
- Release of compilation of published papers of faculty members

(January 2019 December 2019) • Organising few national seminar/workshop. • Extension work in neighbouring schools and villages. • Procurement of more laboratory instruments. • Procurement of more books, journals and eresources. • Procurement of Computer, Video Conferencing Equipment and Sports Equipment. • Construction of Indoor Stadium. • Expansion of the existing building of Central Library of the college. • Renovation of academic buildings. • Installation of biocompost unit. • Organising job fair, classes on soft skill development, training for competitive examination, research methodology etc. • Industrial/Institutional/Field visit by the students. • Opening of activity based students' clubs. • Strengthening the mentoring system. • Organising few inhouse programmes for faculty members, namely, 'Students Mentoring', 'Adoption of MOOC Courses on SWAYAM Platform', 'How to prepare a project proposal', 'How to claim API for CAS promotion', 'Pesticide health hazard on Human and environment', etc. • Organising few Faculty Development Programme, namely, Rprogramming for Statistical analysis, Intellectual Property Right, etc. • Organising few training programme for nonteaching staff, namely, Work Ethics, Disaster Management, etc. • Organising external and internal Academic and Administrative Audit. • Organising Energy audit, Woman safety audit (internal) and Green audit (external) of the college. • Maintenance of HOD's diary (weekly basis) to be monitored by the principal. • Preparation of Code of Ethics for all the stakeholders. • Organising activities on environmental consciousness, namely, Go Green Keep Clean, Swaccha Bharat Abhiyan (cleanliness drive in public places like civil hospital, college campus), etc. and awareness programme on conservation of nature (eg. Poster making/speech programme on World Wetlands Day: 2nd February) etc. • Celebration of few important dates, eg., International womens' day (8th march), National youth day (12th January), National voters' day (25th January), World No Tobacco day (31st May), etc. for promotion of universal Values and Ethics. • Expansion of gymnasium for boys and setting up a gymnasium for girls.